
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972
NOTICE IS HEREBY GIVEN that the **Annual Parish Council Meeting** will be held on **Wednesday 2 May 2018** in the Community Room of Walter Powell School at approximately **8 p.m.** following the Annual Parish meeting.

T M Chapman

Theresa M Chapman
Parish Clerk
01249 890379

Agenda of the Annual Parish Council Meeting

1. **Declaration of Acceptance of Office**
To **note** that all continuing Councillors signed this in 2017 as members of the Parish Council
2. **Election of Chairman & Declaration of Acceptance of Office for 2018/19**
3. **Election of Vice-Chairman & Declaration of Acceptance of Office for 2018/19**
4. **Resignations and Co-options**
To **note** the resignation of Cllr Arthur Scott
To **note** that the Council may **co-opt** to fill this casual vacancy, should no election be requested by 3 May
5. **Apologies for Absence**
To **note** and **accept** apologies received from any Councillor (Cllrs Binstead, Cole & Gravell)
6. **Declaration(s) of Interest**
To **receive** Declarations of Interest in accordance with the Local Authorities (Model Code of Conduct) Order 2007 and to **review** the Members' Register of Interests on the Wiltshire Council website
7. **Minutes and Matters Arising**
 - 7.1 To **receive** the approved minutes of the 2017 APCM and **ratify** same
 - 7.2 To **approve** and **sign** as a true record the Minutes of the Meeting of the Parish Council held on 4 April 2018 and to **consider** matters arising
8. **Councillor Areas of Special Interest**
To **review** and **assign** areas of special interest to Councillors; to **determine** any areas of delegation to parishioner volunteers and to **receive** updates on 2017 activity

- Cemetery
- Community Room
- Emergency Planning
- Finances
- Free Gardens
- Footpaths and Rights of Way
- Highways and Parish steward
- Neighbourhood Plan
- Planning
- Play Area

9. **Public Participation at Council meetings**

To **consider** the rights of the public in this regard

The Parish Council will move onto such standard meeting business as cannot wait until its next meeting

10. **Planning Matters**

See **online** as Wiltshire Council no longer issue paper copies to Councils.

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Prior to the consideration of each Planning Application the opportunity will be given for Applicants and their Representatives and any other interested parties to address the Council. (Limited to 3 minutes per person).

i **Planning Applications since the last meeting**

18/03011/FUL Kantara – Extensions, porch, garage & office

18/03425/FUL The Hawthorns, Startley – Extensions, portico, carport & sun room

18/03592/FUL Tamarisk – Relocate soil pipe, install log burner and external flue

18/03890/TCA The Beeches – Fell one holly tree

ii **Applications Determined by Wiltshire Council since the last meeting**

18/02360/TCA Millbrook House – Fell silver birch; No objection

11. **Finance and Audit**

i To **ratify** payments made between meetings as per the attached schedule and to **approve** payments as per the attached schedule

ii To **consider** quotes for a speed awareness camera for Startley; to **approve** the choice of supplier and action same. (This item is included in the approved budget for 2018/19)

12. **Governance**

i To **review** the Councillor contact list

- ii To **consider**, and if felt fit, **agree** a new protocol for the publication of minutes
- iii To **be briefed** on General Data Protection Regulation compliance

13. **Correspondence**

To **note** that there were no items received for information as circulated between meetings that Councillors have brought forward for discussion or decision

- i To **consider** the status of a potential asset of community value

14. **Update on Standing items**

Covered under agenda item 8

15. **Councillors' Observations and Items for Next Agenda**

Councillors are asked to consider any items for the next agenda, and to make any observations. No decisions can be made on items under this heading.

16. **Dates for Future Meetings**

The next meetings of the Parish Council will be held at 7.30 p.m. on Wednesday

6 June	3 October	6 February
4 July	7 November	6 March.
5 September	9 January	