
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

**Parish Council Meeting
Wednesday 5 June 2019 at 7.30 p.m.
The Community Room, Walter Powell School, Great Somerford**

Agenda

Public Question Time (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. Every effort will be made to give accurate but in some cases further research may be necessary when an answer will be given by the Chair asap.

Reports from Unitary Councillor and Council Representatives (10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.

1. **Apologies for Absence**

To **note** and **accept** apologies received from Cllr Butcher

2. **Declaration(s) of Interest** per the Local Authorities (Model Code of Conduct) Order 2007.

3. **Minutes and Matters Arising**

i To **approve** and **sign** as a true record the Minutes of Annual Parish Council Meeting held on 8 May 2019.

ii To **consider** the Action Register.

4. **Planning Matters (HC)**

See <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
*Opportunity will be given for Applicants, Representatives & Others to address Council.
(3 mins per person).*

i **Ratification of Planning Applications considered between meetings** - none

ii **Planning Applications for consideration**

19/04398/FUL Owl Lodge - Proposed two storey side extension and replacement conservatory

19/04484/FUL The Manor House – Proposed annex built from existing garage and stable.

iii **Applications Determined by Wiltshire Council since the last meeting**

17/12502/FUL Land adjacent to Broadfield Farm - Demolition of existing vacant buildings and redevelopment of site for 20 residential dwelling houses and associated infrastructure. **Approved with conditions.**

19/03552/TCA Longacre – fell 21 leylandii. **No Objection.**

19/01973/FUL Stonecroft House - single storey extension to rear and addition of French doors to first floor at rear. **Approved with conditions.**

5. **Finance & Audit**

- i To **receive** the Annual Internal Audit Report 2018/19 for website publication.
- ii To **receive** the Annual Governance and Accountability return for 2018/19, section 1, Annual Governance Statement and to **determine** the Council's responses to the internal control statements and the rationale for answers; to **complete & approve** section 1 and to **authorise** the Chair and Clerk to sign same.
- iii To **receive** the Annual Governance and Accountability return for 2018/19, section 2, Accounting Statements 2018/19, as certified by the Responsible Financial Officer and reviewed by Internal Audit; to **approve** section 2 and to **authorise** the Chair to sign same.
- iv To **approve** and sign the supporting statements for website publication under the Transparency Code.
- v To **approve** and sign the CIL report to Wiltshire Council and note the requirement for publication on the Parish Council website.
- vi To **agree**, and **authorise** the Chair to sign, the publication period for the exercise of electors' rights (30 consecutive days including the first ten working days of July).
- vii To **note** Receipts and Payments to end May 2019, bank balances and to **approve** the bank reconciliation.
- viii To **approve** payments and to **note** receipts.

6 **Councillor Reports on ongoing or proposed Projects**

- i **Play Park**
Feedback on the Public Consultation.
Playground Design Considerations.
Next Steps including consideration of charitable status.
 - ii **War Memorial - To be briefed** on project progress.
 - iii **Footpath on West Street**
CATG application for full footpath.
Verge levelling opposite Manor House.
Other West Street grant applications.
 - iv **Defibrillator Lease Renewal versus Purchase**
To **reconsider** the pros and cons in light of grant restrictions.
To **consider** purchasing costs.
7. **Highway Matters incl Speed Camera** (SM/MH)
To **identify** matters for Wiltshire Council, for Parish action or for the Parish Stewards.
- i Briefings on **emerging issues** (if any).

8. Governance

- i Feedback on Planning Training; consideration of retaining Andrea Pellegram Ltd in an advisory capacity.
- ii To **approve** the Community Room Regulations and Codicil.

9. Updates (if any) on Standing items

- i Cemetery (MH)ii Community Room (DB) – see item 8.2
- iii Defibrillator (MG) – training 11 June at 7pm; see 6.4.iv Emergency Plan (CB)
- v Footpaths & Rights of Way (SB)vi Malmesbury Area Board (SB)
- vii Parish Information Newsletter (SM)viii Telephone Book Exchange (SB)
- ix Website - to **note** Accessibility Requirements effective 23 Sept 2019

10. Correspondence between meetings

None that Councillors have requested be brought forward

11. Councillors’ Observations and Items for Next Agenda - No decisions can be made.

12. Dates for Future Meetings

The next meetings of the Parish Council will be held at 7.30 p.m. on Wednesday
3 July 4 September 2 October 6 Nov 8 Jan