
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

**Parish Council Meeting
Wednesday 4 September 2019 at 7.30 p.m.
The Community Room, Walter Powell School, Great Somerford**

Agenda

Public Question Time (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. Every effort will be made to give accurate but in some cases further research may be necessary when an answer will be given by the Chair asap.

Reports from Unitary Councillor and Council Representatives (10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.

1. **Apologies for Absence**

To **note** and **accept** apologies received – Cllr Blount.

2. **Declaration(s) of Interest** per the Local Authorities (Model Code of Conduct) Order 2007.

3. **Minutes and Matters Arising**

i To **approve** and **sign** as a true record the Minutes of the Parish Council Meeting held on 3 July 2019 and on 31 July 2019.

ii To **review** the Action Register.

4. **Planning Matters (HC)**

See <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Opportunity will be given for Applicants, Reps & Others to address Council. (3 mins per person).

i **Ratification of Planning Applications considered between meetings**

19/07705/TCA Sayers - Up to 3 Metre Reduction to Horse Chestnut and Walnut Trees.

ii **Planning Applications for consideration**

19/07409/FUL Church Farm - Removal of existing conservatory, erection of sun room.

19/07459/OUT Land at Dauntsey Road - Outline application for the erection of 9no. dwellings; all matters except access reserved for future consideration.

19/07843/REM Brook Farm - Reserved Matters Application following details outlined in application ref. 19/06502/VAR (Variation of Condition 8 of 17/02820/OUT - Outline Application for the erection of eight dwellings".

19/08024/TCA 11 Winkins Lane - Fell 1 Beech Tree, 50% Crown Reduction to Sycamore Tree and 2 Metre Reduction to Ash Tree.

iii **Applications Determined by Wiltshire Council since the last meeting**

19/05265/FUL 1 Heath Lane, Startley - Single storey side extension. **Approved with conditions.**

19/06404/TCA Old Police House - 20% Crown Thin to Silver Birch (T1), Fell 1 Pine (T2) and 20% Crown Reduction to Catalpa. **No objection.**

5. **Finance**

- i To **approve** the Finance Report detailing payments (to be) made at this meeting, to **note** receipts and bank balances.
- ii To **note** Receipts and Payments to end August 2019 and to **approve** the bank reconciliation.
- iii To **consider** any early budget considerations for 2020/21.
- iv To **receive** the letter of contract termination from Mrs Iris Scott re provision of Caretaking & Cleaning Services for the Community Room and to **consider** quote(s) for provision of future services and, if felt fit, appoint a successor to take over effective 1 October 2019.

6 **Councillor Reports on ongoing or proposed projects**

- i To **consider** which should be this year's priority capital project / use of funds budgeted.
- ii **Play Park**
Proposed way forwards & feedback on the call for volunteers (MG).
Procurement matters & quotes.
Report on charitable status / community fund options (CB) – **deferred till October.**
Proposal & site plan for possible use of part of Free Gardens for recreation activity. (DB/MG).
Proposal for alternate site for general recreation purposes (CB) – **deferred till October.**

iii **Footpath on West Street**

iv **Footpath from Broadfield Farm**

To **be briefed** on the outline proposal from Cllr Butcher and to **note** that nothing can be progressed until the site developer has been appointed.

v **Defibrillator Grant**

To **receive** notification of a grant offer from the Malmesbury League of Friends.

7. **Highway Matters incl Speed Camera** (SM/MH)

To **identify** matters for Wiltshire Council, for Parish action or for the Parish Stewards.

- i Briefings on **emerging issues** (if any).

8. **Governance**

- i To **consider** the need (if any) to make a submission for change to the Community Governance Review.
- ii To **note** the annual review of the Emergency Plan is deferred till October.
- iii To **approve** the meeting dates for 2020/21.

9. **Updates (if any) on Standing items**

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| i Cemetery (MH) | ii Community Room (DB) – see item 5.4 |
| iii Defibrillator (MG) – see item 6.4 | iv Emergency Plan (CB) – see item 8.2 |
| v Footpaths & Rights of Way (SB) | vi Malmesbury Area Board (SB) |
| vii Parish Information Newsletter (SM) | viii Telephone Book Exchange (SB) |
| ix War Memorial (CB) | x Website (SM) |

10. **Correspondence between meetings**

Email from Playsafety advising ROSPA inspection is scheduled for September.
Letter from St John’s Ambulance requesting donation.

11. **Councillors’ Observations and Items for Next Agenda**

12. **Dates for Future Meetings**

The next meetings of the Parish Council will be held at 7.30 p.m. on Wednesday
2 October 6 Nov 8 Jan 5 Feb 4 Mar