
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

**Parish Council Meeting
Wednesday 6 November 2019 at 7.30 p.m.
The Community Room, Walter Powell School, Great Somerford**

Agenda

Public Question Time (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. Every effort will be made to give accurate but in some cases further research may be necessary when an answer will be given by the Chair asap.

Reports from Unitary Councillor and Council Representatives (10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.

1. **Apologies for Absence**

To **note** and **accept** apologies received from Cllr Binstead.

2. **Declaration(s) of Interest** per the Local Authorities (Model Code of Conduct) Order 2007. Cllr Binstead (in absentia) – family connection with planning applications **19/09576/TCA** and **19/10067/TCA**; no views expressed.

3. **Minutes and Matters Arising**

i To **approve** and **sign** the Minutes of the Parish Council Meeting held on 2 October 2019.

ii To **review** the Action Register.

4. **Planning Matters (HC)**

See <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Opportunity will be given for Applicants, Reps & Others to address Council. (3 mins per person).

i **Planning Applications for consideration**

18/03524/FUL Land at Heath Lane Startley – Appeal against planning refusal for change of use to private gypsy and traveller caravan site. *(Carried forward from the October meeting to finalise wording of response).*

19/09275/FUL 8 Riverside Park – Hipped roof conservatory to rear.

19/09300/TCA 2 Paddock Close – Fell Douglas Fir.

19/09303/TCA 14 Winkins Lane – Re-pollard sycamore.

19/09576/TCA Weatherstone - 30% Crown Reduction to Field Maple Tree (T1) 20% Crown Reduction 20% to Oak Tree T2 and Remove Overhang into Neighbouring Property and School Grounds.

19/09644/UN Holmdale – Fell one ash tree.

19/09918/FUL Independent access for the L Shaped Barn using the existing road entry provided by the adjacent property (The Black Barn), Winkins Lane.

19/10067/TCA Endswell - Remove Small Beech Tree from Hedge (T1).

ii **Applications Determined by Wiltshire Council since the last meeting**

19/08024/TCA 11 Winkins Lane - Fell 1 Beech Tree, 50% Crown Reduction to Sycamore Tree and 2 Metre Reduction to Ash Tree. **No objection.**

19/08271/FUL 1 Heath Lane Cottages - single storey side extension. **Approved with conditions.**

19/08662/TCA 3 The Folly - Fell 1 Blue Spruce and up to 3 Metre Reduction and 2 Metre Crown Lift to Beech Tree. **No objection.**

19/08752/TCA Laburnum House – Fell 1 willow tree. **No objection.**

5. **Finance**

- 0 To **determine** the amount of any donations under s137 powers.
Applications received from the PCC of St Peter & St Paul & from the Signpost magazine.
- i To **approve** the Finance Report detailing payments (to be) made at this meeting, to **note** receipts and bank balances as at the end of October 2019.
- ii To **note** Receipts & Payments to end October 2019 and to **approve** the bank reconciliation.
- iii To **agree** to transfer funding from General Reserves to the Play Area Reserve (Zipwire) sufficient to fund the shortfall between net spend and grant and any fundraising income received in connection with the Zipwire Project (£7,610 as at the end of September).
- iv To **pre-authorise** the Chair & Vice-Chair to transfer up to £3,000 from the Deposit Account to the Current Account when needed to prevent the Current Account falling into overdraft by virtue of the Parish Council having agreed to fund all of the Zipwire Project that is not met by grants receivable or fundraising and to ensure sufficient funds are in the Current Account to meet regular monthly expenditure; the exact figure to be communicated to all Councillors by email before the transfer is effected.
- v To **consider**, and if felt fit, **approve** setting the Clerk up as a "Creator" on the bank account which would allow the Clerk to set up electronic payments for on-line approval by two cheque signatories should the Council decide to allow electronic banking.
- vi To **consider** an early draft budget for 2020/21.
- vii To **determine** the Precept Request for 2020/21.

6 **Councillor Reports on ongoing or proposed projects**

- i **Play Park Development – the Zipwire project (MG/DB/CB)**
Update on the purchase process, installation dates and any grant applications pending.
To **note** the grant of £500 awarded by the Malmesbury Carnival.
To **consider** fundraising proposals for this and Project 2: Slide & Trampoline.

- ii **Play Park Development – Project 2: Slide & Trampoline** (MG/CB)
Feedback on costings & on Community First Landfill Grant applications submitted/planned.
 - iii **Play Park Maintenance** (HC/DB)
To **receive** the 2019 ROSPA report and **determine** any actions arising.
 - iv **Provision of general recreation facilities for ball games & other activities**
Any update from the Free Gardens Trustees on possible use of land and consequent change of charitable objects (SM).
7. **Highway Matters incl Speed Camera** (SM/MH)
To **identify** matters for Wiltshire Council, for Parish action or for the Parish Stewards.
- i Briefings on **emerging issues** (if any) (SM).
 - ii Updates (if any) on the West Street footpath and the proposed new footpath from Broadfield Farm.
 - iii Hedges along West Street.
8. **Governance**
- i To **receive** the annual report on the Parish Information Newsletter (SM).
 - ii To **review** the Parish Information policy (All).
9. **Updates (if any) on Standing items**
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| i Cemetery (MH) | ii Community Room (DB) |
| iii Defibrillator (MG) | iv Emergency Plan (CB) |
| v Footpaths & Rights of Way (SB) | vi Malmesbury Area Board (SB) |
| vii Parish Information Newsletter (SM) | viii Telephone Book Exchange (SB) |
| ix War Memorial (CB) | x Website (SM) |
10. **Correspondence between meetings**
None that Councillors have requested be brought to this meeting.
11. **Councillors' Observations and Items for Next Agenda**
12. **Dates for Future Meetings**
The next meetings of the Parish Council will be held at 7.30 p.m. on Wednesday 8 Jan, 5 Feb, 4 Mar, 1 Apr and 6 May Annual Parish Meeting.