
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

**Parish Council Meeting
Wednesday 8 January 2020 at 7.30 p.m.
The Community Room, Walter Powell School, Great Somerford**

Agenda

Public Question Time (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. Every effort will be made to give accurate but in some cases further research may be necessary when an answer will be given by the Chair asap.

Reports from Unitary Councillor and Council Representatives (10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.

1. **Apologies for Absence**

To **note** and **accept** apologies received.

2. **Declaration(s) of Interest** per the Local Authorities (Model Code of Conduct) Order 2007.

3. **Minutes and Matters Arising**

i To **approve** and **sign** the Minutes of the Parish Council Meeting held on 6 December 2019.

ii To **review** the Action Register.

4. **Planning Matters (HC)**

See <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Opportunity will be given for Applicants, Reps & Others to address Council. (3 mins per person).

i **Ratification of Planning Matters decided by the Parish Council between meetings**

19/11619/TPO 4 Manor Park – Fell one dead horse chestnut tree.

19/11714/TCA Sayers - Fell 1 Goat Willow and 1 Conifer, and 1 Metre Crown Reduction and Balance to 1 Hornbeam.

ii **Planning Applications for consideration**

None received before issue of agenda.

iii **Applications Determined by Wiltshire Council since the last meeting**

19/06501/FUL Brook Farm – change of use of land to residential garden land.
Approved with conditions.

19/10428/FUL Horswell – Proposed conservatory. **Approved with conditions.**

iv **Planning Applications Received since the issue of the agenda (if any)**

v **Planning Applications Determined by Wiltshire Council since the issue of the agenda (if any)**

vi **Appeal hearing for 18/03524/FUL Land at Heath Lane Startley**

To **appoint, and authorise**, Wiltshire Cllr Sturgis to represent the Parish Council at the hearing against planning refusal for change of use to private gypsy and traveller caravan site.

5. **Finance**

i To **approve** the Finance Report detailing payments (to be) made at this meeting, to **note** receipts and bank balances as at the end of December 2019.

ii To **note** Receipts & Payments to end December 2019 and to **approve** the bank reconciliation.

iii Update on progress in setting the Clerk up as a "Creator" on the bank account (to allow the Clerk to set up electronic payments for on-line approval by two cheque signatories should the Council decide to allow electronic banking).

iv **Purchase of a Defibrillator**

To **authorise** the Clerk to reimburse Cllr Griffiths, between meetings if necessary, for purchasing by personal credit card a Cardiac Science Powerheart defibrillator (purchase authorised by minute 19/07/6.4).

6 **Councillor Reports on ongoing or proposed projects**

i **Play Park Development – the Zipwire project (MG/DB/CB)**
Update on the installation.

ii **Play Park Development – Project 2: Climbing Frame & Trampoline**
Update on tender process and specification of equipment.
Update on grant applications pending.

iii **Play Park Maintenance**

Update on actions to implement the 2019 ROSPA report recommendations.

7. **Highway Matters incl Speed Camera (SM/MH)**

To **identify** matters for Wiltshire Council, for Parish action or for the Parish Stewards.

i Briefings on **emerging issues** (if any) (SM).

ii Updates (if any) on the West Street footpath and the proposed new footpath from Broadfield Farm.

iii Hedges & Ditches policy.

To **consider** drawing up such a policy for Great Somerford (sample from Wreningham Parish Council attached).

8. **Governance**

- i To **receive** the annual report on the Defibrillator.
- ii To **review** the Parish Council risk registers and amend as necessary.
- iii To **review** insurance cover for 2020/21 including the Play Area's capital acquisitions (current and planned).

9. **Updates (if any) on Standing items**

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| i Cemetery (MH) | ii Community Room (DB) |
| iii Defibrillator (MG) – see 20/01/5.4 & 8.1 | iv Emergency Plan (CB) |
| v Footpaths & Rights of Way (SB) | vi Malmesbury Area Board (SB) |
| vii Parish Information Newsletter (SM) | viii Telephone Book Exchange (SB) |
| ix War Memorial (CB) | x Website (SM) |

10. **Correspondence between meetings**

To **note** the thank you letter from Iris Scott for her leaving gift (as circulated 17 Dec 19).

11. **Councillors' Observations and Items for Next Agenda**

12. **Dates for Future Meetings**

The next meetings of the Parish Council will be held at 7.30 p.m. on Wednesday 5 Feb, 4 Mar, 1 Apr and 6 May Annual Parish Meeting.

Agenda issue date **01 January 2020**