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# GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

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**Parish Council Meeting  
Wednesday 4 March 2020 at 7.30 p.m.  
The Community Room, Walter Powell School, Great Somerford**

## Agenda

### **Public Question Time (Limited to 10 minutes)**

An opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. Every effort will be made to give accurate but in some cases further research may be necessary when an answer will be given by the Chair asap.

### **Reports from Unitary Councillor and Council Representatives (10 minutes)**

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.

1. **Apologies for Absence**  
To **note** and **accept** apologies received.
2. **Declaration(s) of Interest** per the Local Authorities (Model Code of Conduct) Order 2007.
3. **Minutes and Matters Arising**
  - i To **approve** and **sign** the Minutes of the Parish Council Meeting held on 5 February 2020.
  - ii To **review** the Action Register.
4. **Planning Matters (HC) & Area Board (SB)**  
*See <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>  
Opportunity will be given for Applicants, Reps & Others to address Council. (3 mins per person).*
  - i **Ratification of Planning Matters decided by the Parish Council between meetings**  
None.
  - ii **Planning Applications for consideration**  
**20/00569/FUL** September Cottage – Single storey extension.  
**20/00581/FUL** Park House – Proposed new dwelling (bungalow).
  - iii **Applications Determined by Wiltshire Council since the last meeting**  
**19/11619/TPO** 4 Manor Park – Fell one dead horse chestnut tree. **Approved with conditions.**  
**19/11860/FUL** The Old Builders Yard, Heath Lane, Startley - Proposed redevelopment of site from mixed B1, B2 & B8 uses, demolition of existing workshops and ancillary storage outbuildings. Proposed erection of 2 dwellings.  
**Withdrawn.**

- iv **Planning Applications Received since the issue of the agenda (if any)**
  - v **Planning Applications Determined by Wiltshire Council since the issue of the original agenda & notified 27 February**  
**18/03524/FUL** Land to rear of the Paddock, Heath Lane, Startley – Appeal against planning refusal for change of use to private gypsy and traveller caravan site. **Appeal allowed with conditions.**
  - vi To **consider** the developer’s proposal for the name/address of the housing at Brook Farm and, if felt fit, agree same and **authorise** the Clerk to sign Form A on behalf of the Parish Council.
  - vii To **note** that Backhouse Housing Ltd, [www.backhousehousing.com/our-first-new-scheme-of-2020/](http://www.backhousehousing.com/our-first-new-scheme-of-2020/) will be the developer for the Broadfield Farm site and to **consider** next steps re the suggested footpath across the Free Gardens to the School (minute ref 19/09/6.4).
  - viii To **note** the request from Wiltshire Council that the Parish Council and local residents participate in the County’s Open Space and Household Surveys (return date 31 March) and to **decide** how to respond.
  - ix To **receive** a report on the 3 March Malmesbury Area Board meeting.
5. **Finance**
- i To **approve** the Finance Report detailing payments (to be) made at this meeting, to **note** receipts and bank balances as at the end of February 2020 and to **approve** payments to be made at the end of March.
  - ii To **note** Receipts & Payments to end February 2020 and to **approve** the bank reconciliation.
  - iii To **note** that the Parish Council will have to undergo external audit scrutiny in 2019/20 (income levels).
  - iv To **approve** the 2020/21 budget.
- 6 **Councillor Reports on ongoing or proposed projects**
- i **Play Park Development – the Zipwire project**  
Update (if any) on the complaint submitted to Playdale Playgrounds Ltd.
  - ii **Play Park Development – Project 2: Climbing Frame & Trampoline**  
To **consider**, and if felt fit, **approve** the tender document and **determine** the time line.
  - iii **Play Park Maintenance**  
Update on actions to implement the 2019 ROSPA report recommendations.
7. **Highway Matters incl Speed Indicator Device (SM/MH)**  
To **identify** matters for Wiltshire Council, for Parish action or for the Parish Stewards.
- i Briefings on **emerging issues** (if any).
  - ii **Hedges & Trees Guidance Notes**  
To **consider**, and if felt fit, **approve** the Parish Council Guidance Notes on Hedges & Trees for Great Somerford.

iii To **note** that the Parish Council has written to the Chippenham Area Transport Group requesting that Metro Counts be carried out at various sites within the village.

iv **Items brought forward by Councillors**

Potholes on the Dauntsey Road.  
Slow signs in West Street.

v **Footpaths & Rights of Way**

vi **CPRE Best Kept Village Competition 2020**

To **note** that entries must be submitted by 20 April; invitation to enter, guidelines, top tips and marking sheet sent to Cllr Cole (cc. other Councillors) 25/02/20.

8. **Governance**

i To **be notified** of any amendments to the members' Register of Interests as published on Wiltshire Council website (members asked to review same 17/02/20).

ii To **review**, and **sign**, the PC Finance Regulations (circulated 17/02/20).

iii To **review** and **sign**, the Parish Council Privacy Statement (circulated 17/02/20).

iv To **consider** arrangements for the Annual Parish Meeting on 6 May.

9. **Updates (if any) on Standing items**

i Cemetery (MH)

ii Communications (SM): PIE & Website

iii Community Room (DB)

iv Defibrillator (MG)

v Emergency Plan (CB)

vi Telephone Book Exchange (SB)

10. **Correspondence between meetings**

See agenda items 20/03/4.6, 4.8 & 7.6.

Leaflets and posters to publicise the Cartmell Community Minibus.

11. **Councillors' Observations and Items for Next Agenda**

12. **Dates for Future Meetings**

The next meetings of the Parish Council will be held at 7.30 p.m. on Wednesday 1 Apr, 6 May Annual Parish Meeting, 13 May Annual Parish Council meeting, 3 June & 1 July.