
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

Virtual Parish Council Meeting Wednesday 1 April 2020 at 7.30 p.m. Via Zoom Video Conferencing software

In the current circumstances (social distancing etc) any member of the public wishing to ask a question or raise any matter must email the Clerk 24 hours in advance: clerk.gspc@gmail.com

Agenda

Public Questions

An opportunity to respond to any questions sent in by members of the public as Government Emergency legislation March 2020 prohibits gatherings of more than 2 persons at any one time.

1. **Apologies for Absence & Declarations of Interest** (Local Authorities Model Code of Conduct Order 2007)
To **note** and **accept** apologies received.
To **note** that Cllr Butcher's register of interests as lodged with Wiltshire Council has been amended to include provision of caretaking services at the Community Room by his wife.
2. **Coronavirus Pandemic**
 - i To **determine** how the Parish Council will function operationally during this periods of social isolation & distancing.
 - Meetings (Note Emergency Legislation prohibits gatherings of more than 2 persons at any one time but Local Government Act still requires Councils to meet in person);
 - Annual Parish Meeting 6 May
 - Annual Parish Council Meeting 13 May (one of the 4 statutory meetings);
 - Finance (payment of staff & suppliers);
 - Planning;
 - Community Room & Play Area (closed by Government Emergency legislation).
 - ii To **determine** the Parish Council's Community Response (Emergency Plan).
 - iii **Reports from Unitary Councillor and Council Representatives (10 minutes)**
An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.
3. **Minutes and Matters Arising**
 - i To **approve** and **sign** the Minutes of the Parish Council Meeting held on 4 March 2020.
 - ii To **review** the Action Register.
4. **Planning Matters (HC) & Area Board (SB)**
*See <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Opportunity will be given for Applicants, Reps & Others to address Council. (3 mins per person).*

i **Planning Applications for consideration**

20/01542/FUL Land North of Startley Road near West Street Farm – Agricultural Access.

20/01584/FUL The Manor House - Proposed Annex Built from Existing Garage and Stable.

20/02015/TCA 1 Paddock Close - Fell 1 Holly Tree and 1 Hawthorn (T1 & T2), and 2 Metre Reduction to Hornbeam (T3).

20/02153/TCA 17 Winkins Lane - T1 - Horse Chestnut tree - re-pollard - tree needs re-pollarding at previous levels (approx 6m agl).

ii **Applications Determined by Wiltshire Council since the last meeting**

19/06502/VAR Brook Farm - Variation of Condition 8 of 17/02820/OUT (Outline Application for the Erection of Eight Dwellings with Access to be Determined. All Other Matters Reserved). **Approved with conditions.**

iii **Planning Applications Received since the issue of the agenda (if any)**

iv **Planning Applications (if any) Determined by Wiltshire Council since the issue of the original agenda**

5. **Finance**

i To **approve** the Finance Report detailing payments (to be) made at this meeting, to **note** receipts and bank balances as at the end of March 2020.

ii To **note** Receipts & Payments to end March 2020, financial year end, and to **approve** the bank reconciliation which Cllr Gravell is checking.

6 **Ongoing and proposed projects**

i **Play Park Development – the Zipwire project**

To **note** that the 2 April visit by Playdale Ltd to carry out modifications has been postponed due to the Coronavirus pandemic.

ii **Play Park Development – Project 2: Climbing Frame & Trampoline**

To **agree** to defer this project until further notice (Coronavirus pandemic).

To **agree** to task Cllr Blount to seek permission from Grantors to extend timelines by 12 months.

iii **Play Park Maintenance**

To be updated on actions to implement the 2019 ROSPA report recommendations:

- Procurement of bark & rubber (now grass) matting.
- Quote to replace gate post: £58.50 + VAT. E-approval to proceed 13 March.

iv **Outdoor Adult Gym Equipment**

To **defer** consideration of a request from a local resident that the Parish Council should investigate the procurement of Outdoor Adult Gym Equipment until further notice given the Coronavirus pandemic. (Email from Dauntsey Parish Council detailing what they purchased and how much it cost circulated to all Councillors 11 March).

7. **Highway Matters incl Speed Indicator Device (SM/MH)**

To **identify** matters for Wiltshire Council, for Parish action or for the Parish Stewards.

- i Briefings on **emerging issues** (if any).
 - Footpath across the Free Gardens – deferred until site meeting can be held with Backhouse Housing;
 - Request to Wiltshire Council for a Metro Count on the Dauntsey Road & other sites.

ii **Local ditches**

To **consider** how best to contact all local landowners reminding them to clear their ditches, as requested by Wiltshire Council.

iii **Items brought forward by Councillors**

Potholes on the Dauntsey Road.

Slow signs in West Street.

iv **Footpaths & Rights of Way**

- v To **receive** a report on the 3 March Malmesbury Area Board meeting – emailed round.

- vi To **note** that the Best Kept Village competition 2020 has been cancelled by CPRE.

8. **Governance**

- i To **agree** that the following policies be **re-adopted** without change, there having been no amendments requested following the 11 March 2020 e-circulation thereof:
 - Parish Council Code of Conduct;
 - Parish Council Standing Orders.

- ii Annual report on the Website – deferred until further notice.

9. **Updates (if any) on Standing items – by exception only**

- i Cemetery (MH)
- ii Communications (SM): PIE & Website
- iii Community Room (DB): See agenda 2.1
- iv Defibrillator (MG)
Training dates - deferred.
- v Emergency Plan (CB): See agenda 2.1
- vi Telephone Book Exchange (SB)

10. **Correspondence between meetings**

11. **Councillors' Observations and Items for Next Agenda**

12. **Dates for Future Meetings**

The next meetings of the Parish Council are to be determined under agenda item 2.1.