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# GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

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## Virtual Parish Council Meeting Wednesday 3 June 2020 @ 7.30 pm Via Zoom Video Conferencing software

Any member of the public wishing to participate is requested to contact either the Clerk or the Chair 24 hours in advance: [clerk.gspc@gmail.com](mailto:clerk.gspc@gmail.com), [stephen\\_gspc@thetangles.com](mailto:stephen_gspc@thetangles.com), 01249 890379 for the meeting login and password.

## Agenda

### Public Question Time (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. Every effort will be made to give accurate but in some cases further research may be necessary when an answer will be given by the Chair asap.

### Reports from Unitary Councillor and Council Representatives (10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.

#### 1. Apologies for Absence

To **note** and **accept** apologies received.

#### 2. Declarations of Interest (Local Authorities Model Code of Conduct Order 2007)

#### 3. Minutes and Matters Arising

- i To **approve** and **sign** as a true record the minutes of the Annual Parish Council meeting and the minutes of the Parish Council meeting both held on 13 May 2020.
- ii To **note** the status of actions detailed on the Action Register.

#### 4. Planning Matters (HC) & Area Board (SB)

See <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>  
Opportunity will be given for Applicants, Reps & Others to address Council. (3 mins per person).

##### i Planning Applications for consideration - None

##### ii Applications Determined by Wiltshire Council since the last meeting (if any)

**19/06500/VAR** Brook Farm – variation of sundry conditions re 13/05915/VAR re implementation of planning permission 04/02024/OUT. **Approved with conditions.**

**19/07834/REM** Brook Farm - Reserved Matters Application following details outlined in application ref. 19/06502/VAR (Variation of Condition 8 of 17/02820/OUT - Outline Application for the erection of eight dwellings". **Approved subject to conditions.**

**20/00582/TCA** The Beeches – Fell one beech tree (T1). **No Objection.**

**20/01542/FUL** Land North of Startley Road near West Street Farm – Agricultural Access.  
**Approved with conditions.**

**20/01584/FUL** The Manor House - Proposed Annex Built from Existing Garage and Stable.  
**Approved with conditions.**

**20/02015/TCA** 1 Paddock Close - Fell 1 Holly Tree and 1 Hawthorn (T1 & T2), and 2 Metre Reduction to Hornbeam (T3). **No Objection.**

**20/02153/TCA** 17 Winkins Lane - T1 - Horse Chestnut tree - re-pollard - tree needs re-pollarding at previous levels (approx 6m agl). **No Objection.**

**20/02574/FUL** The Old Masons Arms - New entrance porch to dwelling house, and new pitched roof to existing detached garage. **Approved with conditions.**

**20/02931/TCA** The Old Masons Arms – T1 Ash tree –fell; T2 Sweet Chestnut – reduce extending laterals. **No Objection.**

iii **Planning Applications Received since the issue of the agenda (if any)**

iv **Applications (if any) Determined by Wiltshire Council since issue of the agenda**

## 5. **Finance & Audit**

i To **approve** the Finance Report detailing payments made and to be made at this meeting; to **note** receipts and bank balances as at the end of May 2020.

ii To **receive** the Receipts & Payments accounts to the end of May 2020 with forecast outturn.

iii To **receive** the Annual Internal Audit Report 2019/20 for website publication.

iv To **receive** the Annual Governance and Accountability return for 2019/20, section 1, Annual Governance Statement and to **determine** the Council's responses to the internal control statements and the rationale for answers; to **complete & approve** section 1 and to **authorise** the Chair and Clerk to sign same.

v To **receive** the Annual Governance and Accountability return for 2019/20, section 2, Accounting Statements 2019/20, as certified by the Responsible Financial Officer and reviewed by Internal Audit; to **approve** section 2 and to **authorise** the Chair to sign same.

vi To **approve** and sign the supporting statements for the external auditors (Bank reconciliation; Explanation of Variances).

vii To **approve** and sign the supporting statements for website publication under the Transparency Code (Expenditure >£100; Fixed Asset Schedule).

viii To **approve** and sign the CIL report to Wiltshire Council and note the requirement for publication on the Parish Council website.

ix To **agree**, and **authorise** the Chair to sign, the publication period for the exercise of electors' rights (30 consecutive days including the first ten working days of July).

6. **Update (if any) on ongoing Council Projects & on those parked due to Covid 19**

- i Report on the activities of the Covid 19 Support Group
- ii Play Area re-opening: when & how.
- iii Community Room – Arrangements during Covid & keyholders' access.

7. **Highways & Speed Indicator Devices**

- Nothing to report re SIDs (on hold with Wiltshire Council)

8. **Governance**

Annual reports on the Cemetery & on Footpaths are **deferred** until September.

9. **Updates (if any) on Standing items – by exception only**

Cemetery (MH)

Communications (SM): PIE & Website

Community Room (DB) – see 20/06/6.3

Defibrillator (MG)

Emergency Plan (CB)

Malmesbury Area Board (SB)

10. **Councillors' Observations and Items for Next Agenda**

11. **Dates for Future Meetings**

2 September, 7 October, 4 November 2020.

