
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

Virtual Parish Council Meeting Wednesday 2 September 2020 at 7.30 p.m. Either in the Jubilee Gardens of the Free Gardens (if dry) Or Via Zoom Video Conferencing software (if wet)

Meeting login and password can be obtained from the agenda on the village noticeboards.

Agenda

Public Questions (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. Every effort will be made to give accurate but in some cases further research may be necessary when an answer will be given by the Chair asap.

Reports from Unitary Councillor and Council Representatives (10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.

1. **Apologies for Absence & Declarations of Interest** (Local Authorities Model Code of Conduct Order 2007)

To **note** and **accept** apologies received.

To **note** a declaration of interest by Cllr Blount, being the householder, re planning application 20/06247/FUL and one by Cllr Binstead re planning application 20/06760/TCA, being a relative of the householder. See agenda item 20/04/4.3.

2. **Minutes and Matters Arising**

i To **approve** and **sign** the Minutes of the Parish Council Meeting held on 1 July 2020.

ii To **note** the status of actions detailed on the Action Register.

To **note** the update re 20/06/6.3 (Community Room keys) and **decide** what next.

To **receive** an update on 20/01/5.3 Clerk access to online bank account to set up payments for authorisation and **decide** what to do next.

3. **Coronavirus Pandemic**

i To be **updated** on the activities of the Covid 19 Support Group and the Parish Council response to the Pandemic and to **consider** the recommendations of the Covid Group.

ii To **consider** whether the Community Room should be opened for (a) Parish Council meetings (b) public hire (as has been done at Gosscroft Hall) and the Covid related precautions that would need to be taken.

4. **Planning Matters (HC) & Area Board (SB)**

See <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Opportunity will be given for Applicants, Reps & Others to address Council. (3 mins per person).

i To **receive** the annual report from Cllr Cole on Planning applications May 2019 – May 2020.

ii **Planning Applications reviewed by the Parish Council between meetings**

20/05767/FUL The Old Church School - Replacement frames and roof to existing conservatory to the rear elevation. **Supported.**

20/05859/TCA Parsloe, Hollow Street - Crown Raise Cherry trees to 4 Metres From Ground Level (G1); Remove Lower 2 Limbs from Cherry Tree (T1); 3 Metre reduction to Horse Chestnut (T2); 3 Metre Reduction to Cherry Tree (T3). **Supported.**

20/06025/TCA The Beeches, Top Street – Fell 1 Mulberry tree. **Supported.**

iii **Planning Applications for consideration**

20/05865/FUL Brook Farm, Frog Lane – Creation of Groom’s Accommodation.

20/05867/FUL Stow House - Construction of 40 x 20m Outdoor Horse Riding Arena.

20/06247/FUL Church Farmhouse, Park Lane - Replacement Garage and Garden Store.

20/06760/TCA Endswell – Fell 1 dead birch tree (T1).

20/06802/FUL Land North of Startley Rd near West St Farm - Agricultural track and concrete apron on agricultural land - revised scheme to that approved under 20/01542/FUL.

iv **Applications Determined by Wiltshire Council since the last meeting**

20/04094/FUL Pinfarthings - Replacement single storey rear extension, conversion of garage and raising roof to create additional living accommodation, raising roof of garage to create additional bedroom and alterations to front porch. **Approved with conditions.**

20/03564/TCA 13 Winkins Lane - T1 Horsechestnut - 'Reduce crown by 1.5m - 2.0m back to previous pruning points. Works are to provide clearance and reduce encroachment on driveway, parking area and garage roof'. **No Objection.**

v **Planning Applications Received since the issue of the agenda (if any)**

vi **Planning Applications (if any) Determined by Wiltshire Council since the issue of the original agenda**

vii **Broadfield Housing Development**

To **note** that Backhouse Construction Ltd will look into (but not promise) creating an access route between two gardens to the hedge and a bridge over the ditch in addition to the pavement from Broadfield Farm entrance to the Shop.

Complaint re resident about contractors’ vehicles speeding on the Seagry Road reported to Backhouse Construction 11 Aug. Backhouse emailed drivers reminding them to adhere to speed limits.

viii **Neighbourhood Plan**

To **carry out a** Councillor review of the Neighbourhood Plan and consider implications of

events in Malmesbury & elsewhere as requested by Cllr Hourigan (ref: Malmesbury Town Council letter 1 July).

To **note** that the Parish Council is a co-signatory to the Wiltshire Area Localism & Planning Alliance letter to Wiltshire Council, local MPs and the Secretary of State.

5. **Finance & Audit**

- i To **approve** the Finance Report detailing payments (to be) made (at this meeting) and to **note** receipts and bank balances as at the end of August 2020.
- ii To **note** Receipts & Payments accounts to end August 2020 and to **note** the bank reconciliation.
- iii To **receive** the Audit completion certificate and to **note** that the audit was unqualified with no recommendations made.

6 **Update (if any) on ongoing Council Projects & on those parked due to Covid 19**

i **Play Park Re-opening in the Covid era & Ongoing Maintenance**

To **review** how this has functioned since the 4 July re-opening.

To **consider** maintenance issues notified by Cllr Butcher:

- Left hand post on the rollover cracked to almost 9mm wide;
- The rubber needs some top soil around edges;
- Cradle swing to be removed, 1 flat swing also to be removed.

ii **Play Park Development – the Zipwire project**

To **note** the Playdale Ltd modifications 12 Aug have allowed the Zipwire to be re-opened.

iii **Play Park Development – Project 2: Climbing Frame & Trampoline**

Deferred until the Parish Council is in a position post Covid to proceed.

iv **Outdoor Adult Gym Equipment**

To **defer** consideration of a request from a local resident that the Parish Council should investigate the procurement of Outdoor Adult Gym Equipment until further notice given the Coronavirus pandemic. (Email from Dauntsey Parish Council detailing what they purchased and how much it cost circulated to all Councillors 11 March).

7. **Highway Matters incl Speed Indicator Device (SM/MH)**

To **identify** matters for Wiltshire Council, for Parish action or for the Parish Stewards.

- i Briefings on **current and emerging issues** (if any).
 - West Street footpath.
 - Lime Trees on West Street verge at the junction with Manor Park: Cllrs Mansfield & Cole to trim.
 - Theft of the post box in Startley (emails to/from Royal Mail).
- ii **Speed matters**
 - Request to Wiltshire Council for a Metro Count on the Dauntsey Road & other sites;
 - To **receive** the annual report on speeding in Startley (as pre-circulated 31 July).
- iii **Items brought forward by Councillors**
 - Potholes on the Dauntsey Road.
 - Slow signs in West Street.

iv **Footpaths & Rights of Way**

To **receive** the annual report on Footpaths & Rights of Way (excluding Startley).

- v To **receive** a verbal report on the most recent Malmesbury Area Board meeting.
- vi To **note** that the Best Kept Village competition 2020 has been cancelled by CPRE.

8. **Governance**

- i To **receive** the annual report on the Cemetery (as pre-circulated 30 July).
- ii To **receive** the annual report on Communications (Website and PIE) including WCAG compliance (as emailed to all Councillors 23 Aug) and to **note** that the report produced using Accessibility Insights for Web extension in Chrome (as emailed to all Councillors 11 Aug) showed the site to be compliant.
- iii To **review** the Emergency Plan and the accuracy of the village Land Drainage maps.
- iv To **receive** the annual report on the Community Room.
 - No problems at latest inspection 23 August;
 - Shed needs new felt roof & repainting.

9. **Updates (if any) on Standing items – by exception only**

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| i Cemetery (See 20/09/8.1) | ii Communications - PIE & Website (See 20/09/8.2) |
| iii Community Room (See 20/09/3.2 & 8.4) | iv Defibrillator (MG) Training dates - deferred. |
| v Emergency Plan (See 20/09/8.3) | vi Telephone Book Exchange – notice via PIE & Signpost to remind people it is for BOOKS only not toys or tins). |

10. **Correspondence between meetings**

To **receive** the notification from the Somerfords' Walter Powell School as emailed to all Councillors 29 July that the Admissions Policy for 2021 is being varied in respect of the over subscription criteria relating to church attendance whereby attendance requirements will only apply to the period when the Church or alternate premises were available for public worship and not to the period when it was closed during the Covid 19 pandemic.

Email from Mr Tuite re the Dauntsey Park Horse Trials: Parish Council will simply pass on the comments to the landowners and event organisers.

11. **Councillors' Observations and Items for Next Agenda**

12. **Dates for Future Meetings**

The next meetings of the Parish Council in 2020 are 7 October and 4 November 2020 with 2021 meetings scheduled on 6 January, 3 February and 3 March. All @ 7.30pm.