
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

**Parish Council Meeting
Wednesday 7 October 2020 at 7.30 p.m.
Via Zoom Video Conferencing software**

Meeting login and password can be obtained from the agenda on the village noticeboards.

Agenda

Public Questions (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. Every effort will be made to give accurate but in some cases further research may be necessary when an answer will be given by the Chair asap.

Reports from Unitary Councillor and Council Representatives (10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.

1. **Apologies for Absence & Declarations of Interest** (Local Authorities Model Code of Conduct Order 2007)
To **note** and **accept** apologies received from Cllr A Gravell.
To **note** declarations of interest by Cllr A Gravell re planning application **20/07644/FUL** (family member) and Cllr M Griffiths re planning application **20/08223/TCA** (householder).
2. **Minutes and Matters Arising**
 - i To **approve** and **sign** the Minutes of the Parish Council Meeting held on 2 September 2020.
 - ii To **note** the status of actions detailed on the Action Register.
 - Update re the proposed works to West Street verge / footpath;
 - Report on meeting with School re Community Room keys;
 - Update on works to Community Room Shed;
 - Status of PPE and the Defibrillator.
3. **Focus Topics**

Covid 19 Group & Coronavirus (Mark Hammond in attendance for this item)

 - i To **consider** the recommendations of the Covid Group and plans for the Autumn & Winter.
To **consider** the display of QR codes at the Community Room and, possibly, the Play Area.

Play Park Development – Project 2

 - ii To **consider**, and if felt fit, **approve** a change in equipment to be procured from “pick-up sticks style climbing frame and sunken trampoline” to “pick-up sticks style climbing frame and picnic table & benches set”.
 - iii To **approve** the proposal that the Moonscape now be retained and that the yellow spinning bowl be relocated to accommodate the new climbing frame.

- iv To **agree** that the picnic table & benches set not form part of the tender process but be purchased separately (three quotes).
- v To **approve** the tender documentation for Project 2 purchase of pick-up sticks style climbing frame and the timetable.

To **agree** the suppliers who will be contacted at the Expression of Interest stage.

4. **Planning Matters & Area Board**

See <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Opportunity will be given for Applicants, Reps & Others to address Council. (3 mins per person).

i **Planning Applications reviewed by the Parish Council between meetings**

20/07630/TCA 4 Glebelands - 3 Metre Reduction to Blue Atlas Cedar (T1) and Fell 1 Cypress. **Supported.**

ii **Planning Applications for consideration**

20/07644/FUL Land at West Street Farm - Change of Use of Land & 2 No. Agricultural Buildings for the Purposes of Self-Storage.

20/07694/FUL Clove House, Startley - Proposed demolition of existing conservatory and erecting a single storey rear extension to the dwelling. Proposed detached outbuilding/annexe.

20/07786/TCA Park House - 30% Crown Reduction to Chestnut, 3 Metre Height Reduction to Silver Birch, Removal of Damaged Limb to Walnut and Reduce Branches to Give 1 Metre Clearance from Outbuilding and Reduce Lateral Branches by up to 3 Metres and Crown Raise to 2.5 Metres Over Neighbours Land.

20/08054/FUL The Old Stables, Startley - Rear two storey extension to private dwelling house and rebuilding of garage/shed with office over.

20/08194/TCA Somerleaze House - 30% Crown Reduction to Oak (T1) and Willow (T2), Fell Birch (T3) and Dead Acer (T4).

20/08223/TCA Longacre – Fell dead black walnut tree.

iii **Applications Determined by Wiltshire Council since the last meeting**

20/05859/TCA Parsloe, Hollow Street - Crown Raise Cherry trees to 4 Metres From Ground Level (G1); Remove Lower 2 Limbs from Cherry Tree (T1); 3 Metre reduction to Horse Chestnut (T2); 3 Metre Reduction to Cherry Tree (T3). **No Objection.**

20/05867/FUL Stow House - Construction of 40 x 20m Outdoor Horse Riding Arena. **Approved with conditions.**

20/06025/TCA The Beeches, Top Street – Fell 1 Mulberry tree. **No Objection.**

iv **Planning Applications Received since the issue of the agenda (if any)**

v **Planning Applications (if any) Determined by Wiltshire Council since the issue of the original agenda**

vi **Broadfield Housing Development**

To **note** that the Free Gardens Trustees have met with the developer to **agree** that the northern boundary of the development site should incorporate the hedge and ditch.

To **note** that Mr Thompson has lodged a complaint with Wiltshire Council regarding the 07.30h start time on site notwithstanding central government relaxation in working hours.

vii **Consultation on Area Board Boundaries**

To **note** that the briefing note and draft recommendations issued 23/09/20 propose **no change** for Great Somerford which will remain within the Malmesbury Area Board.

viii **Neighbourhood Planning & the Wiltshire Area Localism & Planning Alliance**

To **note** that Cllr Hourigan has written to Wiltshire Council on behalf of the Parish Council in support of Malmesbury Town Council chasing for a response to its letter of 13 August pressing for changes to the National Planning Framework that are undermining the validity of Neighbourhood Plans in Wiltshire.

To **note** Great Somerford PC's response to the questions in the White Paper on Planning for the Future. *[Both documents emailed to Councillors 28 September].*

5. **Finance**

- i To **approve** the Finance Report detailing payments (to be) made (at this meeting) and to **note** receipts and bank balances as at the end of September 2020. This includes a donation to the Somerford's Walter Powell School for having photocopied 360 Coronavirus flyers for the village.
- ii To **note** Receipts & Payments accounts to end September 2020, to **agree** the revised forecast outturn in light of items 20/10/3.2-3.6 and to **receive** the bank reconciliation.
- iii To **approve** an amendment to the Finance Regulations giving the Clerk cheque signatory status for the purpose only of setting up on-line payments for authorisation by two Councillor cheque signatories.
- iv To **receive** an update on the process for obtaining online banking.

6 **Update (if any) on ongoing Council Projects & on those parked due to Covid 19**

i **Play Park Ongoing Maintenance**

Update on remedial works agreed last month.

7. **Highway Matters incl Speed Indicator Device**

To **identify** matters for Wiltshire Council, for Parish action or for the Parish Stewards.

- i Briefings on **current and emerging issues** (if any).
 - West Street footpath (see 20/10/2.2).
 - Lime Trees on West Street verge at the junction with Manor Park: Trimmed by Wiltshire Council in September.
 - Theft of the post box in Startley.
- ii **Speed matters**
 - Request to Wiltshire Council for a Metro Count on the Dauntsey Road & three other sites now submitted.
 - Report on Skype meeting with Ollie Phipps, Police & Parish Representatives.

- Support for a Highways Improvement Request raised by Mr Atkinson seeking the imposition of a 30mph speed limit on the Seagry Road between Honeyacre Farm and Broadfield Farm.

iii **Items brought forward by Councillors**

- Potholes on the Dauntsey Road.
- Slow signs in West Street.

iv **Footpaths & Rights of Way**

To **receive** the annual report on Footpaths & Rights of Way (excluding Startley).

8. **Governance**

- i To **review** the Emergency Plan and the accuracy of the village Land Drainage maps.
- ii To **determine** the way forward for Community Room use given the "Rule of 6", the Covid related precautions that would need to be taken and the future arrangements for Parish Council meetings.
- iii **War Memorial** – views on a Remembrance Day Service / any proposals from the Church.

9. **Updates (if any) on Standing items – by exception only**

- | | |
|---------------------------------------|-----------------------------------|
| i Cemetery | ii Communications - PIE & Website |
| iii Community Room
(See 20/10.8.2) | iv Defibrillator |
| v Emergency Plan (See 20/10/8.1) | vi Telephone Book Exchange |

10. **Correspondence between meetings**

To **note** that Fourways Stores has won the Best Village Shop category in Wiltshire's Best Village competition 2020.

To **note** that the Signpost magazine may cease publication due to a lack of volunteers to assist with its production.

11. **Councillors' Observations and Items for Next Agenda**

12. **Dates for Future Meetings**

The next meetings of the Parish Council are 4 November 2020 with 2021 meetings scheduled on 6 January, 3 February and 3 March. All @ 7.30pm.