
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

Minutes of the virtual meeting held Wednesday 1 July 2020 @ 7.30p.m. using Zoom Video Conferencing software

Present Cllr S Mansfield (Chair) Cllr D Butcher (from item 3) Cllr M Griffiths
Cllr S Binstead Cllr H Cole Cllr M Hourigan
Cllr C Blount Cllr A Gravell Cllr F Hyde

In attendance T M Chapman (Clerk) Wilts Cllr Sturgis (to item 2) 9 members of public

Public Question Time – The Chair welcomed those members of public present and gave them the opportunity to speak.

- A question was raised about when the **Play Area** would be opened and the Chair said this would be covered under item **20/07/2.2**.
- One person spoke in favour of naming the **new road** on the Broadfield Farm development after the Rev'd Stephen Demainbray, the Rector who created the Free Gardens in 1806 and was a significant person in the history of the village. This was covered under item **20/07/3.1**.
- One resident was concerned lest those who live in numbers 1 – 5 Broadfield Farm be forced to change their address if the new road were to start by the Old Mason's Arms. See item **20/07/3.1**.

Reports from Unitary Cllr and Council Representatives - Wilts Cllr Sturgis

Cllr Sturgis informed the meeting that

- Wiltshire Council was not on the verge of declaring a section 114 notice (being on the verge of bankruptcy) despite notices to that effect in the Press. He assured those present that the Council had £15m in reserves and was expecting Central Government Grant funding to compensate in part for the additional costs of dealing with the Covid 19 pandemic.
- **20/03/WCR West Street footpath.** Wilts Cllr Sturgis stated that the pipe, membrane and gravel which were at Brook Farm should have been installed by now had it not been for a lack of farm staff due to Covid 19; it would be done as soon as possible.
- Malmesbury Town Council and the ongoing validity of **Neighbourhood Plans**. He felt that local plans still carried considerable weight and pointed out that, despite Malmesbury Town Council's application to the Secretary of State regarding the planning permission for residential development on land not zoned for such in its Neighbourhood Plan, the Minister had not called it in and the planning permission remained in place.
- Risk of **local lockdown** being re-imposed in Wiltshire had been exaggerated by the media reporting a 300% increase in new cases. The actual increase was from 1 to 4 with 110.4 persons per 100,000 of population being infected. Wiltshire was one of the least impacted regions in the country.

20/07/1 **Apologies for Absence & Declarations of Interest** – None.

20/07/2 **Minutes and Matters Arising**

- The Minutes of the Parish Council both held on 3 June 2020 were **approved** and **signed**

by the Chair as a true record. Proposed: Cllr Blount; seconded Cllr Griffiths.

ii **Action Register of Matters Arising**

This was noted without detailed comment. Matters arising that were discussed were

- **20/04/4 & 20/06/6.3 Re-opening of the Winkins Lane Play Area.** It was noted that Government Legislation now permitted outdoor play areas to re-open from 4 July provided the owners/managers had carried out a Covid 19 Risk Assessment and felt it was safe to do so. Members had been provided with extracts from the Government Guidance on "Working Safely during Covid 19" and "What you can do from 4 July". The "Covid 19 Guidance for managing playgrounds & outdoor gyms" had been circulated in full to all. Key remains social distancing, signage, maintaining hygiene (handwashing, sanitation of touch surfaces) and an inspection of equipment for safety before re-opening.

It was confirmed by Cllr Cole that all the major ROSPA recommendations from the September 2019 inspection had been actioned. Copies of these and the latest ROSPA report had been sent to all Councillors on 30 June.

Councillors recognised a strong desire from parents to allow their children to enjoy the facility. It was noted that the Play Area was, and would remain, unsupervised and the burden of maintaining safe practices whilst in use would have to remain with the parents and carers of those children using the facility. It would not be practical for the Parish Council to carry out a regular sanitisation programme or to monitor the behaviour of users. Parents should take reasonable precautions.

After discussion of these points it was **decided** to re-open on 4 July subject to

- A Covid 19 **Risk Assessment** being prepared by the Clerk and approved by all Councillors;

Action Clerk/All

- Guidelines for Use being prepared by the Cllr Griffiths & approved by all Councillors.

Action: Cllr Griffiths/All

- Signage erected before opening;

Action: Cllr Mansfield

- Guidelines & Risk Assessment made available to parents via the website & Facebook.

Action: Cllr Mansfield/Clerk

- **20/04/6.3 Play Park Maintenance:** The gate post has been installed and the grass mats around the roundabout (a low risk item per ROSPA) will be laid this month.

Action: Cllr Butcher

- **20/04/6.1 & 20/06/6.2 Zipwire modification.** Playdale's Site Engineer will be coming to resolve this w/c 10 August. Cllr Butcher will be on hand.

- **20/06/6.3 The Community Room** will remain closed.

20/07/3 **Housing Development – Broadfield Farm**

- i Backhouse Construction Ltd provided two suggestions for the name of the new street on the Broadfield Farm housing development, being Broadfield Close, Road or Lane or simply Broadfields and members of the public had suggested Ted's (or Edward's) View, Broadfield Close or Gardens, Demainbray Close or Gardens and Rody McRoad Face.

After discussion of the options and being mindful of Wiltshire Council's point that proliferation of similar names (such as Broadfield Close or similar coming off Broadfield Farm) causing problems with delivery drivers or delays for Emergency Services, the significance of the Rev'd Demainbray to the village and the concern about residents having to change their address it was **decided** to propose to Backhouse Construction the first choice name of Broadfield Farm starting at number 6 with Demainbray Close or Gardens as the second choice.

Proposed: Cllr Mansfield; seconded: Cllr Blount.

The Clerk would make Backhouse Construction Ltd aware of this proposal and, subject to their consent to the proposed name, was **authorised** to sign Form A on behalf of the Parish Council and send it to the developer (Backhouse Construction).

Action: Clerk

It was noted that Councillors were meeting Backhouse Construction on 2 July to discuss the pathway from the site to the Shop and, in their guise as Trustees of the Free Gardens, a possible footpath across the Free Gardens to the School.

Action: Cllrs Butcher / Hourigan

20/07/4

Planning Matters

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>,

i Planning Applications reviewed by the Parish Council between meetings

ms

20/04094/FUL Pinfarthings - Replacement single storey rear extension, conversion of garage and raising roof to create additional living accommodation, raising roof of garage to create additional bedroom and alterations to front porch. **Supported.**

ii Planning Applications for consideration – None

iii Applications Determined by Wiltshire Council since the last meeting

20/00581/FUL Park House – Proposed new dwelling (bungalow). **Approved with conditions.**

20/03726/TCA Pinfarthings - Fell 1 Willow, 1 Lombardy Poplar and 1 Field Maple. **No Objection.**

iv Received for consideration since the issue of the original agenda – None.

v Planning Applications (if any) Determined by Wiltshire Council since the issue of the original agenda – None.

20/07/5

Finance

i Finance Report

The Finance report was **received** and the Parish Council **ratified** and **approved** payments of £494 and **noted** receipts of £5. This gives the Parish Council a combined bank balance at the end of June of £18,825 and a year to date surplus (excess of income over expenditure) of £4,199. The report is included as an appendix to the minutes. Proposed: Cllr Cole; seconded Cllr Hourigan.

Cllr Griffiths undertook to review the first quarter bank reconciliation to the end of June.

Action: Cllr Griffiths

20/07/6 **Councillors' Observations and Items for Next Agenda**
Neighbourhood Plan – an initial review by Councillors before it comes to the 2021 APM.

20/07/7 **Dates of Future Meetings**
The next meetings of the Parish Council will be held at 7.30 p.m. on Wednesday 2 September, 7 October, and 4 November 2020. It is not yet known whether these will be via Zoom or take place in the Community Room. Residents are asked to check when the agenda is issued.

The meeting closed at 8.50 p.m.

Approved S. T. Mansfield Chair Date 2/9/20

**GREAT SOMERFORD
(INCORPORATING STARTLEY) PARISH COUNCIL**

Finance Report for July 2020 PC Meeting

1. To **ratify** payments made after the June meeting & before the July meeting

Date	Supplier	Cheq	Detail	£p
16/06/20	Barry Johnson	1444	Cemetery grass to 12 Jun inv 337	80.00
26/06/20	Clerk	1445	Wages + h/w allce Jun	150.32
	HMRC	1446	PAYE re Jun	33.80
	T Butcher	1447	Caretaking retainer Jun	30.00
	Barry Johnson	1448	Cemetery hedges inv 338	200.00
				494.12

2. To **note** receipts since the last meeting

Date	Customer	Slip Ref	Detail	£p
03/06/20	Fourways Stores	bgc	Defibrillator donation	5.00
09/06/20	Deposit Acc Interest	bgc	Interest	0.03
				5.03

3. Cash Book Bank balances as at 26 June 2020

Current Account		18,104.34
Deposit Account		720.84
		18,825.18

(Combined Bank balances at last report 3 Jun = £19,315)

4. Surplus Year to date

£4,199 (being Income year to date £6,770 less expenditure y.t.d. £2,571)

Approved



Chair 1 Jul 2020