
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

Parish Council Meeting Wednesday 4 November 2020 at 7.30 p.m. Via Zoom Video Conferencing software

Zoom logins can be found on the agenda displayed on the village notice boards

Agenda

Public Questions (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. Every effort will be made to give accurate but in some cases further research may be necessary when an answer will be given by the Chair asap.

Reports from Unitary Councillor and Council Representatives (10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.

1. **Apologies for Absence & Declarations of Interest** (Local Authorities Model Code of Conduct Order 2007)
2. **Minutes and Matters Arising**
 - i To **approve** and **sign** the Minutes of the Parish Council Meeting held on 7 October 2020.
 - ii To **note** the status of actions detailed on the Action Register.
 - Update re the works to West Street verge / footpath;
 - Update on works to Community Room Shed;
 - NHS QR Code in situ at Community Room;
 - Startley footpaths: Wilts Cllr Sturgis asked to approach certain landowners;
 - Theft of the post box in Startley (letter to MP);
 - Online banking (up and running as of 28 October).
3. **Covid 19 Group & Coronavirus**
 - To **note** the current situation in the villages of Somerford, Dauntsey, Minety & Brinkworth week ending 22 October (4 cases – 67.1 infections per 100,000);
 - To **consider** any increase in Community Room charges given the extra cleaning requirements mandated by the Covid pandemic.
4. **Planning Matters & Area Board**

See <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Opportunity will be given for Applicants, Reps & Others to address Council. (3 mins per person).

 - i **Planning Applications reviewed by the Parish Council between meetings** - None
 - ii **Planning Applications for consideration** – None received before issue of agenda

iii **Applications Determined by Wiltshire Council since the last meeting**

20/06802/FUL Land North of Startley Rd near West St Farm - Agricultural track and concrete apron on agricultural land - revised scheme to that approved under 20/01542/FUL. **Approved with conditions.**

iv **Planning Applications Received since the issue of the agenda (if any)**

v **Planning Applications (if any) Determined by Wiltshire Council since the issue of the original agenda**

vi **Broadfield Housing Development** - Any updates.

vii **Solar Farms**

To **note** the letter from Grittleton Parish Council asking Wiltshire to consider a revision to their Core Policies to regulate the spread of Solar Farms & Battery Storage in Wiltshire and to **consider** the Parish Council's stance on this matter.

5. **Finance**

i To **approve** the Finance Report detailing payments (to be) made (at this meeting) and to **note** receipts and bank balances as at end October 2020.

ii To **note** Receipts & Payments accounts to end October 2020, to **note** the revised forecast outturn and to **receive** the bank reconciliation.

iii To **agree** the s137 donations/grants for 2020 to community groups (budgeted £650).

iv **Community Infrastructure Levy**

To **note** the potential receipts over the next 18 months and the areas of permitted spend.

v **Budget 2021/22**

To **consider** an early indicative budget and in particular to **agree** plans for capital spend.

vi **Precept Request 2021/22**

To **receive** the Council Tax information from Wiltshire Council and to **determine** the principle of setting the Parish's Precept Request (due to Wiltshire Council 18 January); if felt fit to **determine** the Precept tonight and to **authorise** the Chair to sign same.

6 **Play Park Winkins Lane & Other Capital Projects**

i **Play Park Ongoing Maintenance**

- Update on replacement rollover post by Kompan;
- Top soil round edges of rubber.
- To **receive** the 2020 ROSPA inspection report and **agree** the response to remedial actions raised;
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ii **Play Park Project 2 – Climbing Frame & Picnic bench**

- To **note** that 11 suppliers responded to the Expressions of Interest requesting tender documentation.
- Number of site visits booked with Cllr Butcher.
- Date for Cllrs Mansfield & Griffiths to meet the Clerk to open tender documents.
- Possible Parish Council meeting on 2 December to consider any questions to be raised in response to the tenders received; contract to be awarded at the January meeting.
- To **ratify** the between meetings decision by Councillors not to require 3 quotes for purchase of picnic benches given the low value (local company quote £120 each).

- iii **Adult Outdoor Exercise Equipment**
 - To **ratify** the between meetings decision of the Councillors to re-invigorate this project given the potential availability of surplus Play Park grants.
 - To **receive** indicative quotes to put to grant providers.

- 7. **Highway & Footpath Matters incl Speed Indicator Device**
To **identify** matters for Wiltshire Council, for Parish action or for the Parish Stewards.
 - i Briefings on **current and emerging issues** (if any).
 - ii **Speed matters** (if any)

- 8. **Governance**
 - i To **review** the Parish Information policy.
 - ii To **set** the meeting dates for 2021 and 2022 and to **agree** the annual reporting cycle.
 - iii **Free Gardens:** To **note** that the FG Trustees are setting up a Charitable Incorporated Organisation in lieu of the unincorporated registered charity to administer the Free Gardens and will require the Parish Council to nominate 5 Parish Councillors as 5 of the 7 Trustees upon incorporation.
 - iv To be **updated** on any matters from Malmesbury Area Board.
 - v **Council Elections**
To **note** that Council elections will be May 2021 and that the Six Month Rule allows co-option to fill any casual vacancies once 14 days' public notice has been given.

- 9. **Updates (if any) on Standing items – by exception only**
 - i Cemetery
 - ii Communications - PIE & Website
 - iii Community Room
 - iv Defibrillator
 - v Emergency Plan
 - vi Telephone Book Exchange

- 10. **Correspondence between meetings**

To **note** that the Chair wrote to James Gray MP re Startley Post Box and his letter to the CEO of Royal Mail.

- 11. **Councillors' Observations and Items for Next Agenda**

- 12. **Dates for Future Meetings**

The next scheduled meetings of the Parish Council are in 2021: 13 January, 3 February and 3 March. All @ 7.30pm.