

**MINUTES OF THE MEETING OF GREAT SOMERFORD FREE GARDEN TRUSTEES  
HELD IN THE COMMUNITY ROOM AT SOMERFORDS WALTER POWELL SCHOOL ON  
WEDNESDAY 5<sup>TH</sup> SEPTEMBER 2018 at 21.30 Hrs.**

**PRESENT:** Trustees S. Mansfield-Chairman, H. Cole, D. Butcher, M. Hourigan, S. Binstead, A. Gravel, C. Blount, M. Griffiths

**MINUTES**

1.9.18	<b>Apologies for Absence</b> – Cllr Hyde
2.9.18	<b>Minutes</b> – It was proposed that the Minutes of the previous Trustees meeting held on 6 <sup>th</sup> June 2018 be adopted as a true record. This was approved unanimously; the minutes were then signed by the chairman as a true record.
3.9.18	<b>Allotments</b> – No Current Issues. There was a discussion relating to the amount of work necessary to renew all the allotment contracts every year. Cllr Butcher has seen where they are done only every two years. Cllrs Butcher and Hourigan will liaise and report back at the next meeting
4.9.18	<b>Maintenance</b> – Grass cutting contracts dealt with at PC meeting and agreed for next three years
5.9.18	<b>Finances</b>  Ledger since start of 2018/19 year was presented. Of note is that we now have more in the treasurer's account than at beginning of year despite paying for grass cutting (due to income from CCLA fund)  CCLA investment also up > £4000 since start of investment  Details on sheet 2
6.9.18	<b>Use of Jubilee Garden by SHASA</b>  It was agreed that this is acceptable and further agreed that, for future occasions when anyone wishes to use the Gardens for, e.g. a Harvest Home, we should at least have an e-mail trail of each request and permission.  <b>Action – Cllr Mansfield to communicate outcome to chair of SHASA</b>
7.9.18	<b>Next Meeting</b> – Wednesday 7 <sup>th</sup> November 2018 immediately after the Parish Council meeting

**Meeting closed 21.30 Hrs**

*S. Mansfield*  
2/9/18

Date	Description	FY Opening Balance	Inter-Acc Transfers	Income	Expenditure	FY Closing Balance
<b>Free Gardens Treasurers Account</b>						
06/04/18	Start of Year Balance	11,452.69				
06/04/18	Bank Giro Credit from COIF †			4.34		
02/05/18	Cheque 0019 to J. Derrick. Grass cutting †				-145.00	
31/05/18	Bank Giro Credit from COIF †			497.06		
06/06/18	Cheque 0020 to J. Derrick. Grass cutting †				-145.00	
04/07/18	Cheque 0021 to Ben Roberts – Allotments Strimming †				-40.00	
04/07/18	Cheque 0022 to J. Derrick. Grass cutting †				-290.00	
31/07/18	Cheque 0023 to J. Derrick. Grass cutting †				-145.00	
31/08/18	Bank Giro Credit from COIF †			497.06		
	<b>FY Totals</b>	<b>11,452.69</b>	<b>0.00</b>	<b>998.46</b>	<b>-765.00</b>	<b>11,686.15</b>
	<b>Closing Balance less Opening Balance</b>					<b>233.46</b>
<b>COIF Investment Fund</b>						
06/04/18	Start of Year Value	55,000.00				
31/08/18	Value on Date †	59,077.08				
05/04/19	End of Year Value					59,077.08

As of 31st August 2018

† - Indicates verified in Statement

*S. J. W. J. 2/11/18*