
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

Parish Council Meeting Wednesday 3 February 2021 at 7.30 p.m. Via Zoom Video Conferencing software

Logins and Passwords for Zoom are on the village notice boards.

Agenda

- 21/01/ PQT **Public Questions (Limited to 10 minutes)**
An opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. Every effort will be made to give an accurate response but in some cases further research may be necessary when an answer will be given by the Chair asap.
- Reports from Unitary Councillor and Council Representatives (10 minutes)**
An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.
- 21/01/ 1. **Apologies for Absence & Declarations of Interest** (Local Authorities Model Code of Conduct Order 2007)
- 21/01/ 2. **Minutes and Matters Arising**
- i To **approve & sign** the Minutes of the Parish Council Meeting held 13 January 2021.
- ii To **note** the status of actions detailed on the Action Register, in particular **20/11/2.2:** Works to West Street verge / footpath;
- 21/01/ 3. **Covid 19 Group & Coronavirus**
To **receive** updates on the current situation
- 21/01/ 4. **Planning Matters & Area Board**
See <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Opportunity for Applicants, Reps & Others to address Council. (3 mins per person).
- i **Planning Applications reviewed between meetings** - None
- ii **Planning Applications for consideration**
- 20/06828/FUL** 5 Broadfield Farm - Removal of agricultural occupancy condition.
- 21/00843/MODPO** 5 Broadfield Farm – Modification of Planning Obligation re Removal of agricultural occupancy condition.
- iii **Applications Determined by Wiltshire Council since the last meeting**
- 20/06760/TCA** Endswell – Fell 1 dead birch tree (T1). **No Objection.**
- 20/07436/TCA** Pinfarthings – Fell 3 horse chestnuts. **No Objection.**

20/07630/TCA 4 Glebelands - 3 Metre Reduction to Blue Atlas Cedar (T1) and Fell 1 Cypress. **No Objection.**

20/10497/TPO Quack Quacks Paddock – Fell one sycamore. **Approved with conditions.**

- iv **Planning Applications Received since the issue of the agenda (if any)**
- v **Planning Applications Determined by Wiltshire Council since the issue of the original agenda (if any)**

vi **Broadfield Housing Development** - Any updates.

vii **Brook Farm Somerbrook Development**

To **note** that White Horse Housing Association now has three 2 bed mid terrace affordable/ social homes available for rent and one for shared ownership with three more shared ownership due in May, two more in September plus one to rent. The rentals are being advertised to applicants on the Homes4Wiltshire register and the shared ownership ones are being marketed locally and in surrounding parishes.

21/01/ 5. **Finance**

- i To **approve** the Finance Report detailing payments made since the January meeting and to **note** receipts and bank balances as at end of January 2021 together with the bank reconciliation.
- ii To **consider** the Parish Council subscribing to Zoom Professional so that sessions are not limited to 40 minutes; cost £120 p.a. or £12 p.c.m.
- iii To **consider** the draft 2021/22 capital budget:
 - Footpath Improvements;
 - Shelter for the Play Area.

21/01/ 6 **Play Park Winkins Lane & Other Capital Projects**

- i **Play Park Maintenance** – any updates
- ii **Play Park Project 2**
Update on the installation by Sutcliffe Play South West.
Update on grant funding.

21/01/ 7. **Highway & Footpath Matters incl Speed Indicator Device**

To **identify** matters for Wiltshire Council, for Parish action or for Parish Stewards.

- i **Flooding in West Street** – any updates.
- ii **Mud on Shiptons Lane & Hollow Street**
Further complaint from resident received.
Offer from Mr Woolcock to use his gator & road sweeping brush to clear the area.
- iii **Speed matters**
To **note** the criteria for traffic survey interventions (Community Speed Watch v Police) and the interim results of the Metro Counts on West Street and Dauntsey Road.

To **note** that no further surveys will be carried out until after Lockdown.

To **consider** who will take over future monitoring of the Speed Camera/obtain the Signing, Lighting & Guarding certification once Cllr Hourigan stands down as a Councillor in May.

21/01/ 8. **Governance**

i **Policy Reviews**

In the interests of less crowded agendas allowing Councillors to focus on matters of greater importance to **consider** a proposal from the Clerk that only four core policies (Standing Orders, Code of Conduct, Finance Regs & Risk Register) be formally reviewed each year with the others being reviewed once every 3 years unless new legislation or changing circumstances suggest otherwise.

To **note** that the Equal Opportunities policy and Freedom of Information policy were circulated for comment January 2021 and no comments were received.

ii **Risk Register 2021/22**

To review and **approve** the Risk Register.

iii **Insurance**

To **receive** an advice note on Parish Council insurance cover recommended; to **review** planned insurance cover for 2021/22; to **consider** the process to be adopted as the Long Term Agreement with BHIB finishes this May.

iv To **approve** the Clerk's article for the Signpost on forthcoming Parish Council elections.

v To **receive** the annual report on the Defibrillator.

vi To **receive** the annual report on the War Memorial.

vii To **consider** entering the Best Kept Village competition.

viii To be **updated** on any matters from Malmesbury Area Board.

21/01/ 9. **Updates (if any) on Standing items – by exception only**

i Cemetery

ii Communications - PIE & Website

iii Community Room – see 21/02/10

iv Defibrillator – see 21/02/8.5

v Emergency Plan

vi Telephone Book Exchange

21/01/ 10. **Correspondence between meetings**

Community Room – Valuation Office request for information.

21/01/ 11. **Councillors' Observations and Items for Next Agenda**

21/01/ 12. **Dates for Future Meetings**

The next scheduled meetings of the Parish Council are 3 March, 7 April, 5 May (APM) and 12 May (APCM). All @ 7.30pm.