
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

**Parish Council Meeting
Wednesday 3 March 2021 at 7.30 p.m.
Via Zoom Video Conferencing software**

Zoom login and password are on the village noticeboard

Agenda

- 21/03/ PQT **Public Questions (Limited to 10 minutes)**
Opportunity for members of the public to address Parish Council on any Council matter before the meeting commences. Every effort will be made to give an accurate response but in some cases further research may be necessary when an answer will be given by the Chair asap.
- Reports from Unitary Councillor and Council Representatives (10 minutes)**
An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) & Council delegated representatives for other functions.
- 21/03/ 1. **Apologies for Absence & Declarations of Interest** (LA Model Code of Conduct Order 2007)
- 21/03/ 2. **Minutes and Matters Arising**
- i To **approve** & **sign** the Minutes of the Parish Council Meeting held 3 February 2021.
- ii To **note** the status of actions detailed on the Action Register, in particular **20/11/2.2:** Works to West Street verge / footpath.
20/11/10: Theft of Post Box in Startley – further letter to MP as no replacement yet
- 21/03/ 3. **Covid 19 Group & Coronavirus**
- To **receive** updates on the current situation
- 21/03/ 4. **Planning** *Opportunity for Applicants, Reps, Others to address Council (3 mins per person).*
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
- i **Planning Applications reviewed between meetings** – None.
- ii **Planning Applications for consideration**
- 20/10376/MODPO Brook Farm** - Modification of planning obligation to s106 agreements relating to 04/02024/OUT.
- 21/00473/FUL 6 Paddock Close** - Removal of oil fired boiler flue. Proposed Air Source Heat Pump or equivalent external to the bungalow. Proposed 2 x Velux Sun Tunnels or equivalent. Proposed detached outbuilding. Proposed replacement of existing single-glazed conservatory with double-glazed conservatory. Proposed creation of 1 additional car parking space by turning part of the front lawn over to hard-standing.
- 21/01070/FUL Beech Lodge** - Single Storey Entrance Porch to Front Elevation.

21/01467/TCA Forge Cottage – Fell 25m leylandii hedge (T1); fell 19m leylandii hedge (T2); 30% crown reduc'n to 3 apple trees & 1 damson (T3).

iii **Applications Determined by Wiltshire Council since the last meeting**

21/00074/TCA Longacre – Fell ash tree on neighbouring field due to excessive shading of house. **No Objection.**

iv **Planning Applications Received since the issue of the agenda (if any)**

v **Planning Applications Determined by Wiltshire Council since the issue of the original agenda (if any)**

vi **Broadfield Housing Development** - Any updates.

vii **Wiltshire Local Plan Consultation**

To **consider** correspondence received from **Wiltshire Climate Alliance** on the matter and to be **briefed** by Wiltshire Cllr Sturgis.

viii **Consultation on the "Right to Regenerate"**

To **note** that this consultation runs till 13 March and to **consider** if the Parish Councillors wish (a) to respond to the consultation (b) to publicise the matter locally.

21/03/ 5. **Finance**

- i To **approve** the Finance Report detailing payments made since the February meeting and to **note** receipts and bank balances as at end of February 2021.
- ii To **approve** payment of wages, caretaker retainer and other invoices dated March before the next meeting so as to capture costs in the correct financial year.
- iii To **note** the Receipts & Payments accounts to the end of February 2021 together with the revised forecast outturn; to **receive** the bank reconciliation.
- iv To **consider** investment in a Community Notice board.
- v To **approve** the 2021/22 budget and to **note** the forecasts to March 2024.
- vi To **approve** a bank mandate variation to increase the number of cheque signatories and on-line authorisers.

21/03/ 6 **Play Park Winkins Lane & Other Capital Projects**

i **Play Park Maintenance**

To **receive** the Play Area inspection report dated 11 February compiled by Playdale as circulated to all 21 Feb 2021 and to **note** any actions arising.

To **approve** the recommendation that the Parish Council revert to annual inspections by Play Safety (ROSPA) only and to instruct Playdale accordingly.

ii **Play Park Project 2**

To **receive** a report concerning the design and model of shelter for the Play Area. Update on grant funding.

21/03/ 7. **Highway & Footpath Matters incl Speed Indicator Device**

To **identify** matters for Wiltshire Council, for Parish action or for Parish Stewards.

- i **Flooding, Potholes, Mud, Other** – any updates or matters arising.

- ii **Rubbish Bins** – update on relocation or plan to purchase new bins.
- iii **Footpaths, Stiles & Kissing Gates** – any updates re site of replacements.
- iv **Speed matters**
To **approve** the request submitted between meetings to Chippenham Area Transport Group to provide larger speed camera warning signs as the current ones supplied by Wiltshire Council are too small and non-reflective.

21/03/ 8.

Governance

- i **Elections 6 May 2021**
To **note** that all Councillors automatically retire 10 May and must submit nomination papers with proposers and seconders to the Returning Officer at Monkton Park, Chippenham, by 4pm on 8 April should they wish to continue to serve as Councillors. To **note** that any new candidates must similarly submit nomination papers by 8 April. To be **advised** that Cllr Cole will not be seeking re-election as a Parish Councillor.
- ii To **receive** confirmation from Councillors that they have reviewed their Register of Interests as lodged with Wiltshire Council and that these were found to be correct.
<https://services.wiltshire.gov.uk/TownAndParish/ROI>
- iii **Annual Parish Meeting 5 May**
To **consider** arrangements for this meeting.
- iv **Date of Annual Parish Council Meeting**
To **move** the date for this meeting back one week from 12 May to 19 May. Reason: Summons to Parish Councillors must be issued 3 clear days before the meeting date and the newly elected/appointed Councillors do not take up office till 10 May.
- v **Risk Register 2021/22**
To **approve** the Street Works Risk Assessment for issue.
- vi **Insurance**
To **agree** whether or not to reduce Fidelity Guarantee insurance cover from the current £250,000 level when the Parish Council renews its cover as one of the providers charges c£25 for every £25,000 cover in excess of £25,000.
- vii To be **updated** on any matters from Malmesbury Area Board.

21/03/ 9.

Updates (if any) on Standing items – by exception only

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|--------------------|-----------------------------------|
| i Cemetery | ii Communications - PIE & Website |
| iii Community Room | iv Defibrillator |
| v Emergency Plan | vi Telephone Book Exchange |

21/03/ 10.

Correspondence between meetings

21/03/ 11.

Councillors' Observations and Items for Next Agenda

21/03/ 12.

Dates for Future Meetings

The next scheduled meetings of the Parish Council are 7 April, 5 May (APM), 12 or 19 May (APCM), 2 June & 7 July. All @ 7.30pm.