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# GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

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In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 **NOTICE IS HEREBY GIVEN** that the **Annual Parish Council Meeting** will be held on **Wednesday 19 May 2021 in the Church** of St Peter & St Paul, Great Somerford at **7.30 p.m.**

*T M Chapman*

Theresa M Chapman  
Parish Clerk; 01249 890379; clerk.gspc@gmail.com

## Agenda

**Agenda items 1 & 2 will be chaired by Cllr Dave Butcher as the "Father" of the House.**

- 21/APCM/ 1. **Declaration of Acceptance of Office**  
To **welcome** the incoming Councillors and ask them to **sign** their Declarations of Acceptance of Office in the presence of the Proper Officer (the Clerk).
- 21/APCM/ 2. **Election of Chairman & Declaration of Acceptance of Office for 2021/22.**
- 21/APCM/ 3. **Election of Vice-Chairman & Declaration of Acceptance of Office for 2021/22.**
- 21/APCM/ 4. **Apologies for Absence**  
To **note** and **accept** apologies received from any Councillor.
- 21/APCM/ 5. **Declaration(s) of Interest**  
To **receive** Declarations of Interest in accordance with the Local Authorities (Model Code of Conduct) Order 2007.
- 21/APCM/ 6. **Co-option of Two Persons to fill the vacant seats on the Parish Council.**  
Two persons, having put their names forward for co-option and provided a brief personal statement, each require a Proposer and a Seconder from amongst the sitting Councillors before they can be considered.  
➤ Janice Botterill  
➤ Helen Lennox  
**To co-opt** two people to fill the vacancies on the Parish Council.
- 21/APCM/ 7. **Members' Register of Interests**  
To note that Councillors have 28 days from the date of appointment (10 May for those elected uncontested) and today (for those co-opted) to upload their Register of Interests to the Wiltshire Council website and the Parish Council website.
- 21/APCM/ 8. **Councillor Areas of Special Interest**  
To **review** and **assign** areas of special interest to Councillors; to **determine** any areas of delegation to parishioner volunteers.

Cemetery	Communications	Community Infrastructure Levy
Community Room	Covid 19 Volunteers	Defibrillator
Emergency Planning	Finance & Risk Oversight	Footpaths
Highways	Malmesbury Area Board	Neighbourhood Plan
Neighbourhd Watch	Planning	Play Area Develop't
Play Area Inspec'ns	Play Area Maint'ce	Speed Camera
School's Liaison	Telephone Kiosk	War Memorial

21/APCM/ 9. **Trusteeship**  
 To **note** that all incoming Councillors automatically become Trustees of the unincorporated charity, the Free Gardens, registered number 203850.

21/APCM/ 10. **Public Participation at Council meetings**  
 To **consider** the rights of the public in this regard

**The Parish Council will now convene and move onto a standard Parish Council meeting to cover items that cannot wait until June.**

Agenda issue date: 12 May 2021