
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 **NOTICE IS HEREBY GIVEN** that a **Parish Council Meeting** will be held on **Wednesday 7 July 2021 in the Church** of St Peter & St Paul, Great Somerford @ **7.30pm**.

T M Chapman

Theresa M Chapman
Parish Clerk; 01249 890379; clerk.gspc@gmail.com

Agenda

- 21/07/ P **Public Questions (Limited to 10 minutes)**
Q Opportunity for members of the public to address Parish Council on any Council matter before the
T meeting commences. Every effort will be made to give an accurate response but in some cases further research may be necessary when an answer will be given by the Chair asap.
- Reports from Unitary Councillor and Council Representatives (10 minutes)**
An opportunity to put questions to, and receive information from, Wiltshire Councillor Threlfall (if available) & any Council delegated representatives for other functions who are present.
- 21/07/ 1. **Apologies for Absence & Declarations of Interest** (LA Model Code of Conduct Order 2007)
Apologies received from Cllr Gravell.
To **note** the declarations of interest below: Cllr Gravell ref planning application.
PL/2021/05246 (neighbouring landowner); Cllr Griffiths ref 21/07/6.2 quote to build benches.
- 21/07/ 2. **Minutes and Matters Arising**
- i To **approve & sign** the Minutes of the Parish Council Meeting held 2 June 2021.
- ii To **note** the status of actions detailed on the Action Register.
21/06.2.2 Community Room Shed; **21/07/10.4** Defibrillator training; **21/04/2.2**
Replacement of Startley post-box: further letter to Royal Mail asking for reference number of their enquiry to the Utility companies re groundworks.
- 21/07/ 3. **Covid 19 Group & Coronavirus**
- To **receive** any updates on the current situation.
- 21/07/ 4. **Planning Opportunity for Applicants, Reps, Others to address Council (3 mins per person).**
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
- i **Ratification of Planning Applications considered between meetings**
- PL/2021/04447** Wild Poppies, Riverside Park - Erection of pergola in garden to the rear of the property. Removal and bricking up of garage window. **Supported.**
- ii **Planning Applications for consideration**
- PL/2021/05246** Lady's Walk House - Barn style stable block, sand school and associated landscaping.

PL/2021/06160 The Manor House, West Street – Crown lift poplar to 6m above ground (T1).

iii **Applications Determined by Wiltshire Council since the last meeting**

21/02038/TCA The Mead – Fell 1 plum tree. **No Objection.**

PL/2021/05121 The Quacks – Fell one lime tree. **No Objection.**

iv **Planning Applications Received since the issue of the agenda**

v **Planning Applications Determined by Wiltshire Cncl since issue of the agenda**

vi **Housing Developments** - Any updates re Broadfield or Somerbrook.

To **consider** a communication from Wiltshire Council regarding potential associated s106 contributions for playing pitches (reference planning application 21/01950/FUL).

21/07/ 5. **Finance**

- i To **ratify** and **approve** the Finance Report detailing payments made in June and to **note** receipts and the bank balances as at end of June 2021.
- ii To **receive** the quarter end June Receipts & Payments Account and to **note** the bank reconciliation as checked by Cllr Hammond.
- iii To **consider** whether or not the Parish Council should have a debit card. (Finance Regs 5.11 "Any Debit Card issued for use will be specifically restricted to the Clerk & will also be restricted to a single transaction maximum value of £500 unless authorised by PC in writing or by minute before any order is placed").
- iv To **consider** whether the Parish Council should set up a business account with Amazon.

21/07/ 6 **Play Park Winkins Lane**

- i **Play Park Maintenance & Operational Matters**
Recording (monthly) play equipment inspections.
Arrangements to top up bark; status of work to replace Fence posts.
- ii **Play Park Project 2**
Update on the installation of the gazebo and benches.
To **consider** a quote from Somerford Woodcraft (Mr Griffiths) to build two wooden benches, it proving challenging to source a robust cost effective bench given the Lockdown run on garden furniture.
To **agree** a date for Community First to present a plaque to the Parish Council.
To **organise** photographs of the Zipwire for Malmesbury Carnival who contributed £500.

21/07/ 7. **Community Infrastructure Levy & Other Project(s)**

- i To **consider** additional proposals put forward by members of the public for CIL funds and **decide** whether to investigate further. Proposals being an electric vehicle charging point, a Parish marquee and a cycle way (Dauntsey Road?)
- ii To **consider** a proposal on how the village can participate in the Queen's Green Canopy initiative.

21/07/ 8. **Highway & Footpath Matters incl Speed Indicator Device**

- i **Matters for Wiltshire Council, for Parish action or for Parish Stewards**
Briefings on **current and emerging issues** (if any). To **note** Gully tank visit w/c 28 June.
- ii **Rubbish Bins**
Third bin for Hollow Street procured; installation date.
- iii **Footpaths, Stiles & Kissing Gates – see also 21/07/9.5**
Brief update on procurement & installation.
To **note** the receipt of £500 grant from Malmesbury Area Board and associated terms and conditions (start within 3 months & complete within 12, copy invoices, photographs, evaluation form, acknowledge Wiltshire Council's financial support in all publicity, actively promote Area Board funding).
- iv **Speed matters**
To **note** that Cllr A Lennox has successfully completed the Signing, Lighting & Guarding course qualifying him to deal with the Speed Camera battery changes and other issues.

21/07/ 9. **Community Room**

- i To **accept** the resignation of Mrs Butcher effective 31 August as provider of Caretaking Services; to **decide** how to advertise the vacancy/organise cover during any inter regnum.
- ii To **discuss** how best to promote (more widely) Community Room usage for small groups.
- iii To **decide** the venue for Parish Council meetings effective 1 September (Church or Community Room) until or unless Covid issues mandate a return to virtual meetings.

21/07/ 10. **Governance / Other**

- i To **nominate** a Parish Councillor to take the lead in the Best Kept Village competition. (Former Cllr Cole will assist).
- ii To **receive** the annual report on Startley Cemetery and to **consider** actions arising (if any).
- iii To **receive** the annual report on Footpaths and to **consider** actions arising (if any).
- iv Updates from the Malmesbury Area Board and/or Malmesbury Area Transport Group.

21/07/ 11. **Updates (if any) on Standing items**

- i Cemetery ii Communications: PIE & Website iii Community Room
- iv Emergency Plan v School's Liaison vi War Memorial
- vii Defibrillator, First Aid training & Book Exchange

21/07/ 12. **Correspondence between meetings**

To **consider** a request from Citizens Advice for a donation.

21/07/ 13. **Councillors' Observations and Items for Next Agenda**

21/07/ 14. **Dates for Future Meetings @ 7.30 pm**

The next scheduled meetings of the Parish Council are 1 Sept, 6 Oct & 3 Nov.