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# GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

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## Minutes of the Parish Council Meeting 1 December 2021@ 7.30 pm Church of St Peter & St Paul

<b>Present</b>	Cllr A Gravell Cllr M Griffiths (Vice Chair) Cllr M Hammond	Cllr A Lennox Cllr H Lennox Cllr S Mansfield (Chair)
<b>In attendance</b>	T M Chapman (Clerk) Wilts Cllr E Threlfall	No members of public

21/12/  
PQT **Public Questions**  
There were none.

21/12/  
WCR **Reports from Unitary Councillor and Council Representatives**  
Wiltshire Cllr Threlfall spoke about the steps taken by Wiltshire Council to liaise with the developers of the Dauntsey Road site about the quantity of mud on the road and the recent inspection of the Manor Park horse chestnut which the Wiltshire Tree Officer deemed not to be dangerous. This information has been shared with the residents of Manor Park.

She is also working to refine the Area Transport Group (ATG) process such that each Parish has to prioritise its needs and may only put forward one item for consideration. The ATG will then focus on its top five priorities only.

21/12/1. **Apologies for Absence & Declarations of Interest** (LA Model Code of Conduct Order 2007)  
Apologies were received from Cllrs Botterill, Butcher & Vout.  
Cllr Griffiths declared a conflict of interest re agenda item **21/12/5.2** as she is a trustee of the Great Somerford Community Fund.

21/12/2. **Minutes and Matters Arising**

- i The Minutes of the Parish Council Meeting held 3 November 2021 were **approved** and **signed** by the Chair as a true record. Proposed: Cllr H Lennox; seconded Cllr Griffiths.
- ii **Action Register.**  
The status of actions was noted. Councillors' attention was drawn to the number of actions due for completion / reporting in time for the January meeting. It was noted that all s137 donations for 2021/22 have been made (see the Finance Report **21/12.5.1**) and that Playdale has provided Cllr Vout with a detailed specification of recommended maintenance for the Zipwire.

21/12/3. **Precept Request 2022/23**

- i **Council Tax information from Wiltshire Council**  
This was received and, as a consequence of the housing developments in the village the tax base has increased from 394.78 equivalent band D households to 419.43. The Precept request has to be submitted to Wiltshire Council by 18 January.
- ii **"Unusual" items of revenue expenditure envisaged for 2022/23**  
There were no proposals other than a suggested contribution towards street lighting. Cllr H Lennox reported that the Parish Council was extremely limited in what it was permitted to do

as Wiltshire Council is the Highway Authority and the Parish Council is only permitted to provide **footway lighting** for which the prior consent of Wiltshire Council must be obtained. She had considered such lighting for the footpath between Manor Park and Top Street but reluctantly concluded that usage after dark would not justify the cost and complexity involved.

It was recognised that the timeline for delivering any **road safety improvements**, subject to objective evidence of speeding and the agreement and prioritisation by Wiltshire Council of any project, was such that Community Infrastructure Levy (CIL) money could not be used as it had to be spent within 5 years of receipt.

It was therefore proposed by Cllr A Lennox and seconded by Cllr Griffiths that any road safety improvement project investigative costs being non-capital should be funded out of non CIL funds. See minute **21/12/3.3**. This was **agreed**. It could drive an increase in the Precept level required next year.

iii **"Business As Usual" Revenue Budget & the 2022/23 Precept Request**

The draft budget prepared by the Clerk in consultation with Cllr Hammond included monies for increased s137 donations to community groups, some road safety investigative costs, meeting hire charges for use of the Church and external audit fees.

After considering the figures the Parish Council felt the proposed expenditure was reasonable and should not be reduced. It added provision for First Aid and Defibrillator training in Startley as it is planning to buy out of CIL money this year a defibrillator for Startley.

It **resolved** to set a deficit budget and fund the shortfall from reserves so as to limit the increase in Precept required that would fall on individual householders. The 2022/23 Precept Request to Wiltshire Council would be for £14,400. Proposed: Cllr Hammond; seconded: Cllr A Lennox. **Approved** unanimously. This is an overall increase of £3,050 and is needed to fund the next stage investigative road safety works if the metro counts demonstrate speeding issues.

The Chair and Clerk were **authorised** to sign the Precept Request which the Clerk was instructed to email to Wiltshire Council.

**Action: Cllr Mansfield/Clerk**

21/12/4. **Planning** *Opportunity for Applicants, Reps, Others to address Council (3 mins per person).*  
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

i **Ratification of Planning Applications considered between meetings**

There were none.

ii **Planning Applications for consideration**

There were none.

iii **Applications Determined by Wiltshire Council since the last meeting (to note)**

**21/00843/MODPO** 5 Broadfield Farm – Modification of Planning Obligation re Removal of agricultural occupancy condition. **Approved with conditions.**

**21/01337/FUL** The Old Builders Yard, Heath Lane to junction at Clove House, Startley SN15 5HG - Change of use of buildings from B1, B2 & B8 uses to C3 residential (2 units), demolishing sub-standard outbuildings. **Refused.**

**PL/2021/09482** 11 Paddock Close – Silver Birch reduce height by up to 10'-12'.  
**No Objection.**

iv **Planning Applications Received since the issue of the agenda**

There were none.

v **Planning Applications Determined by Wilts Cncl since issue of the agenda**

**PL/2021/10005** West House – Cherry reduce height by 2m; plum reduce by 2m.  
**No Objection.**

21/12/5. **Finance**

- i The Finance report was **received**. The Parish Council **ratified & approved** November payments and receipts as detailed in the report which is an Appendix to the minutes. Bank balances as at 26 November 2021 were £56,938, of which £46,850 is ring-fenced restricted CIL money. Proposed: Cllr Hammond; seconded by Cllr H Lennox; **signed** by the Chair.
- ii **2022/23 s137 donation for the Street Party**  
It was formally **agreed** that this donation should be paid to the Great Somerford Community Fund as the Street Party Organisers are a sub-committee of the Community Fund. Proposed: Cllr H Lennox; seconded by Cllr Mansfield.
- iii **Road Safety Reserve**  
Councillors considered whether to designate some of its 2021/22 Precept money as being ring-fenced towards the costs of road safety investigative works over the next couple of years. It **decided** to set aside £3,000. Proposed: Cllr Mansfield; seconded by Cllr A Lennox.

21/12/6. **Urgent Updates on Standing items that cannot wait until January**

Cemetery; Communications: PIE & Website; Community Room; Covid 19 Support Group; Defibrillator & Book Exchange; Emergency Plan; School's Liaison; War Memorial.  
There were none other than a request from Cllr Mansfield that all Councillors check the website and advise him of anything that needs updating.

**Action: All**

21/12/7. **Correspondence between meetings**

There was nothing that Councillors had requested be brought to the meeting.

21/12/8. **Councillors' Observations and Items for Next Agenda**

Community Room future usage/mitigation of costs.

21/12/9. **Dates for Future Meetings @ 7.30 pm - 12 Jan, 2 Feb, 2 Mar in the Church.**

The meeting closed at 8.55 pm.

**Approved** ..... **Chair** **Date** .....

**GREAT SOMERFORD  
(INCORPORATING STARTLEY) PARISH COUNCIL**

**Finance Report for December 2021 PC Meeting**

1. To **ratify and approve** payments made in November

<b>Date</b>	<b>Supplier</b>	<b>Cheq</b>	<b>Detail</b>	<b>£p</b>
08/11/21	D & S Jevons	<b>bgc</b>	Royal British Legion wreath	18.50
	Parochial Church Council	<b>bgc</b>	s137 donation	300.00
	Free Gardens	<b>bgc</b>	s137 donation	200.00
	SHASA	<b>bgc</b>	s137 donation	500.00
	Signpost	<b>bgc</b>	s137 donation	600.00
12/11/21	Barry Johnson	<b>bgc</b>	Cut cemetery hedge	200.00
18/11/21	Parochial Church Council	<b>bgc</b>	Hire of church Nov + Dec	40.00
	Clerk	<b>bgc</b>	Wages + £15 h/w allce Nov	136.00
	HMRC	<b>bgc</b>	PAYE re Nov	55.80
				<b>2,050.30</b>

2. To **note** receipts since date of the last report

<b>Date</b>	<b>Customer</b>	<b>Slip Ref</b>	<b>Detail</b>	<b>£p</b>
09/11/21	Deposit Acc Interest	<b>bgc</b>	Interest	0.25
				<b>0.25</b>

**3. Transfer between Accounts**

09/11/21 £16,617 from the Current Account to the Deposit Account.

**4. Cash Book Bank balances as at 26 November 2021**

Current Account		9,599.54
Deposit Account		47,338.75
		<b>56,938.29</b>

(Combined Bank balances at last report as at 29 Oct = £58,988 )

Approved S. T. Mansfield Chair 1 Dec 2021