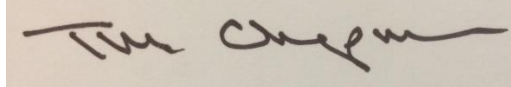

GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 **NOTICE IS HEREBY GIVEN** that a **Parish Council Meeting** will be held on **Monday 31 January 2022 in the Church** of St Peter & St Paul, Great Somerford @ **7.30pm.**



Theresa M Chapman
Parish Clerk; 01249 890379; clerk.gspc@gmail.com

Masks must be worn in the Church unless one is medically exempt.

Agenda

- 22/01/0 To **listen** to concerns about the long term viability of **Fourways Stores.**
- 22/01/
PQT **Public Questions (Limited to 10 minutes)**
Opportunity for members of the public to address Parish Council on any Council matter before the meeting commences. Every effort will be made to give an accurate response but in some cases further research may be necessary when an answer will be given by the Chair asap.
- 22/01/
WCR **Reports from Unitary Councillor and Council Representatives (10 minutes)**
An opportunity to put questions to, and receive information from, Wiltshire Councillor Threlfall (if available) & any Council delegated representatives for other functions who are present.
- 22/01/1. **Apologies for Absence & Declarations of Interest** (LA Model Code of Conduct Order 2007)
All Councillors being Trustees of the Free Gardens Charity declared an interest in agenda item **22/01/3.3.** Cllr Botterill declared an interest in agenda item **22/01/4.2** planning application **PL/2022/00182** (Applicant). Cllr Mansfield declared an interest in agenda item **22/01/4.2** planning application **PL/2022/00511** (Applicant).
- 22/01/2. **Minutes and Matters Arising**
- i To **approve & sign** the Minutes of the Parish Council Meeting held 1 December 2021.
 - ii To **note** the status of actions detailed on the **Action Register.**
21/09/7.3 Litter bin relocation.
21/12/6 Any updates requested for the website.
- 22/01/3. **Community Infrastructure Levy (CIL) & Other Projects**
- i To **receive** an update from Cllr Vout on progress made on the **Recreation Area Project.**
 - ii To **receive** an update from Cllr Vout on requests for Traffic Survey counts submitted pursuant to the **Road Safety Project** and to confirm sites identified.
 - iii To **note** that the grant application from the **Free Gardens Trustees** for CIL funding of Entrance Gates & Signs to the Free Gardens site will be delayed until the new financial year.
 - iv To **be advised** on the number of Parish Council CIL funded **stiles, bridle gates and**

kissing gates that have now been installed.

- v To **receive** quotes from Cllr Botterill ref the procurement of a **Defibrillator for Startley** and to **consider** the need for a formal agreement with the householder in Startley.
- vi **Wildlife Friendly Village**
To **receive** any updates from Cllr Botterill and to **note** the advice from Cllr Vout that no s96 Highways Licence is required as the site does not belong to Wiltshire Council.
- vii **Community Room**
To **consider** two suggestions for future usage by (i) the School (ii) Coffee Shop.
To **set** a date for the Community Room Management Committee to meet with the Head teacher and Rector or their nominees and **decide** who will accompany Cllr Mansfield.

22/01/4.

Planning *Opportunity for Applicants, Reps, Others to address Council (3 mins per person).*
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

i **Ratification of Planning Applications considered between meetings**

PL/2021/10510 Lady's Walk House – Proposed swimming pool. **No Objection.**

PL/2021/11214 West House - Erection of Oak Framed Store & Porch, Alterations & Improvements To Existing Outbuildings With Solar Panel Installation. **No Objection.** The Parish Council would like to ask that the planning officer fully considers the comments made by the persons residing in the property that neighbours West House, when making a determination on this planning application to ensure that due consideration is given to any potential loss of amenity to the neighbouring property.

PL/2021/11284 The Old Station House - T1 Apple Tree - reduce below electricity cable. T2 Scots Pine - reduce by 6m. T3 Cypress Hedge - Reduce by 3m & raise crown 1.5m above barn roof. T4 Catalpa - reduce to limit shading - 1 branch remove. T5 Pyracantha & Small Horse Chestnut - Remove. T6 - Maple, Tree of Heaven & Hawthorn reduce back from roadside. T7 Hawthorn & small Sycamore - Remove. T8 Ash tree - Remove. T9 Hawthorn – Remove. **No Objection.**

ii **Planning Applications for consideration**

PL/2021/07287 1 The Paddock, Startley - Retrospective Permission for the Erection of a Storage Building in Association with Existing Travellers Caravan Site.

PL/2021/11838 Rowan House - Proposed demolition of existing garage & two storey side extension with single storey extension to the rear.

PL/2021/11858 Westwood, Startley - Construction of plant room & family room with mezzanine snug over and link to main house.

PL/2022/00162 Coppins - T1 - Section fell large Leylandii tree due to being too close to house and driveway; T2 - Crown raise Beech tree over lawn to approximately 3m above ground level.

PL/2022/00182 Old Mason's Arms – Tree works; T1 Sycamore is to be removed to ground level; T2 Small Cherry is to be removed to ground level.

PL/2022/00375 The Rectory - T1 - Ash - Remove deadwood. H1 - Hazel hedge. Trim/reduce to p.points. G1 - Group of Apple trees, reduce to previous

points. T4 - Willow. Reduce by 1.5m in height. T6 - Silver Birch. Reduce by 1.5m in height and spread to previous points. S1 - Clematis and Wisteria. Reduce to upstairs windowsill height as getting out of hand.

PL/2022/00511 Tangles - Whitebeam (T1) Reduce back to earlier pruning point because of excessive shading and proximity to house Corkscrew Willow (T2) Pollard to previous pollarding point because of excessive shading and proximity to house.

iii **Applications Determined by Wiltshire Council since the last meeting (to note)**

PL/2021/08330 25 Somerbrook - Installation of new window on ground-floor side-elevation of detached residential building. **Approved with conditions.**

PL/2021/08523 Upper Startley Farm, Startley – Extension & alterations to existing bungalow. **Approved with conditions.**

PL/2021/09250 Newleaze Farm, Seagry Heath - Construction of two storey extension and adjoining conservatory. **Approved with conditions.**

PL/2021/10285 Forge Cottage – T1 Acacia tree – reduce by 2m – 3m & light thin to canopy. **No Objection.**

iv **Planning Applications Received since the issue of the agenda (if any)**

v **Planning Applications Determined by Wilts Cncl since issue of the agenda (if any)**

vi **Housing Developments**

Any updates re Broadfield, Somerbrook or the Dauntsey Road site.
Complaints re mud on the road connected to housing developments.

vii **Neighbourhood Planning**

To **receive** an update from Cllr Lennox on his liaison with Councillors and residents involved in the drafting of the current plan.

22/01/5. **Finance**

- i To **ratify** and **approve** the Finance Report detailing receipts and payments transacted in December & January; to **note** the bank balances as at 27 January 2022, the bank reconciliation and the status of the overall Receipts & Payments Accounts year to date.
- ii To **determine** how the Parish Council's Strategic Plan affects its 2022/23 budget & forecasts.
- iii To **decide** what **CIL expenditure** the Parish Council wishes to include in its 2022/23 budget and how much in the two years following for the financial forecasts.
- iv To **approve** the payment in February (backdated to 1 April 2021) of the 1.75% cost of living uplift to the Clerk's wages, being the Employer offer on the table which has not currently been accepted by all the Trade Unions.

22/01/6. **Play Park Winkins Lane**

i **Maintenance**

To **note** that Cllr Vout has, following his consultation with former Cllr Cole, actioned all of the 2021 ROSPA report recommendations. Order placed for replacement of wing bushes.

22/01/7. **Highway & Footpath Matters incl Speed Indicator Device**

- i **Matters for Wiltshire Council, for Parish action or for Parish Stewards**
To **receive** updates from Wilts Cllr Threlfall and Cllr Vout re the reduction in speeding request for Honeyacre Farm/Seagry Road. CATG - it might be suitable for a 40mph limit but Traffic Survey needed.
- ii **West Street Interim Pedestrian Footpath**
To **receive** a report from Cllr Vout on the intended final shape and gradient of the sloping access point to the path at the Manor Park end.
- iii **Speeding**
To **receive** a report from Cllr A Lennox on (i) the cost of Speed Indicator Devices models that display actual speed driven; (ii) relocation of devices within Startley.
- iv **Support for the School in any Traffic Management Plan**
To **receive** any updates from the Cllr Botterill, School's Liaison Councillor.
- v **Manor Park Verge**
To **consider** whether the Parish Council wishes to pursue an adverse possession claim. Wiltshire Council is not willing to adopt the area and it probably belongs to the Crown Estates.

22/01/8. **Governance / Other**

- i **Councillor Resignation & Vacancy**
To **note** the resignation of Cllr Gravell as of 18 January 2022.
To **note** that, should 10 electors not ask Wiltshire Council to run an election, the Parish Council will be able to co-opt to fill this casual vacancy after 10 February.
- ii **Changes in Councillor Responsibilities**
To **appoint** a Councillor to take on responsibility for Footpaths & Rights of Way.
To **note** that Cllr Mansfield has responsibility for Housing Development issues.
- iii **Annual Reports**
To **decide** whether annual reports should be removed from monthly Parish Council meetings and instead be presented annually at the APM. The reports are Play Area, Website & Comms, Free Gardens, Cemetery, Footpaths, Community Room, Defibrillator and Speeding.
- iv **Best Kept Village Competition**
To **decide** whether or not to enter the Best Kept Village competition 2022 and, if so, to **determine** who should be the key contact/lead on this. Judging 14 May – 12 June.
- v **Climate Emergency/Environmental & Sustainability Issues**
To **consider** whether the Parish Council should declare a Climate Emergency, what this entails and to consider next steps.
- vi **Operation London Bridge**
To **nominate** a Councillor to be the liaison point with the Church and to **consider** what the Parish Council should do when this plan is activated.
- vii Update (if any) from Cllr Hammond on the Parish Council **Facebook** account.
- viii Updates (if any) from Cllr Botterill re **Malmesbury Area Board** and the **Malmesbury Area Transport Group**.
- ix To **receive** a report from Cllr H Lennox on the "Making Wiltshire Safer" forum.

- 22/01/9. **Updates (if any) on Standing items**
Cemetery – to **note** the burial of Bramwell Widdowson on 17 December 2021.
Communications: PIE & Website; Community Room; Covid 19 Support Group; Defibrillator & Book Exchange; Emergency Plan; School's Liaison; War Memorial.
- 22/01/10. **Correspondence between meetings (if any)**
- 22/01/11. **Councillors' Observations and Items for Next Agenda (if any)**
- 22/01/12. **Dates for Future Meetings @ 7.30 pm - 2 Mar in the Church.**