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# GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

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In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 **NOTICE IS HEREBY GIVEN** that a **Parish Council Meeting** will be held on **Wednesday 6 April 2022 in the Community Room** of Walter Powell School @ **7.30pm**.



Theresa M Chapman  
Parish Clerk; 01249 890379; clerk.gspc@gmail.com

## Agenda

- 22/04/  
PQT      **Public Questions (Limited to 10 minutes)**  
Opportunity for members of the public to address Parish Council on any Council matter before the meeting commences. Every effort will be made to give an accurate response but in some cases further research may be necessary when an answer will be given by the Chair asap.
- 22/04/  
WCR      **Reports from Unitary Councillor and Council Representatives (10 minutes)**  
An opportunity to put questions to, and receive information from, Wiltshire Councillor Threlfall (if available) & any Council delegated representatives for other functions who are present.
- 22/04/1.      **Apologies for Absence & Declarations of Interest** (LA Model Code of Conduct Order 2007)
- 22/04/2.      **Minutes and Matters Arising**
- i      To **approve & sign** the Minutes of the Parish Council Meeting held 2 March 2022.
- ii      To **note** the status of actions detailed on the **Action Register**.
- 22/04/3.      **Community Infrastructure Levy (CIL) Projects**
- i      To **receive** an update from Cllr Vout on the **Recreation Area Project** and **decide** how to proceed.
- ii      To **receive** an update from Cllr Botterill re the procurement of the **Defibrillator for Startley** and the September training course.
- iii      To **consider** any other CIL funded projects.
- 22/04/4.      **Planning** *Opportunity for Applicants, Reps, Others to address Council (3 mins per person).*  
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
- i      **Ratification of Planning Applications considered between meetings** - None
- ii      **Planning Applications for consideration**
- PL/2021/03826** West Street Farm - Change of Use of Land & 2 No. Agricultural Buildings for the Purposes of Self-Storage. **Planning Appeal.**

**PL/2022/01627** Coppins - Renovation & extension of existing dwelling comprising demolition, replacement & relocation of single storey double garage, 2 storey side extension, single storey rear extension to replace existing conservatory and associated existing building augmentation & landscaping works.

iii **Applications Determined by Wiltshire Council since the last meeting (to note)**

**PL/2021/11284** The Old Station House – multiple tree works. **No Objection.**

**PL/2021/11838** Rowan House - **Proposed** demolition of existing garage & two storey side extension with single storey extension to the rear. **Approved with conditions.**

iv **Planning Applications Received since the issue of the agenda (if any)**

v **Planning Applications Determined by Wilts Cncl since issue of the agenda (if any)**

vi **Housing Developments**

Any updates re **Broadfield Farm, Somerbrook or the Dauntsey Road** site.

vii **Neighbourhood Planning**

To **receive** any update from Cllr A Lennox on the Neighbourhood Plan review.

22/04/5. **Finance**

i **Monthly Finance Report**

To **ratify** and **approve** the Finance Report detailing transactions in March.

To **note** the bank balances as at 31 March 2022, the bank reconciliation and the status of the Receipts & Payments Accounts as at 31 March, financial year end.

22/04/6. **Parish Council Managed Facilities & Other Groups**

i **Play Park, Winkins Lane**

To be **updated** by Cllr Vout on maintenance issues (replacement of brushes and shackles).

To **confirm** the removal of Covid related restrictions on use of the Play Area.

ii **Community Room**

To **designate** two Councillors to make the appointment between meetings of an individual or company to supply Caretaking & Cleaning services for the Community Room. (Closing date for applications = 20 April; desired start date = 1 May).

iii **Startley Cemetery**

To be **updated** by Cllr H Lennox on planned works to reduce the hedge on northern boundary to 5 foot.

iv **Environment & Sustainability Working Group**

To **receive** any updates from Cllr Botterill including any recommendation on whether or not to declare a **Climate Emergency**.

22/04/7. **Highway & Footpath Matters incl Speed Indicator Device**

i **Matters for Wiltshire Council, for Parish action or for Parish Stewards**

To **consider** concerns raised by a local resident regarding the West Street/Manor Park area of the village.

ii **Speeding – Metro Counts**

To **report** any progress on metro counts requested (Cllrs A Lennox & Vout).  
Honeyacre Farm, Park Lane, Startley North.

iii **Speeding – Speed Indicator Device #2**

To **receive** an update from Cllr A Lennox on the time line for the purchase of a mid-range priced SID model showing actual speed driven. See also agenda item **22/04/8.5**.

iv **Litter & Dog Waste Bins**

To **consider** the request from a local resident to install a bin at the entrance to the showground.

To **consider** the best site to reinstall one waste bin in stock.

22/04/8. **Governance**

i To review and **re-adopt** the Parish Council's **Code of Conduct**.

ii To review and **re-adopt** the Parish Council's **Standing Orders**.

iii To review and **re-adopt** the Parish Council's **Finance Regulations**.

iv To **approve** an amendment to the **Reserves Policy**.

v To **consider** the adequacy of the Parish Council's **Insurance Cover**.

vi To review and **re-adopt** the Parish Council's **Risk Register**, subject to update for any changes in responsibilities arising from the Annual Parish Council Meeting.

vii To review and **re-adopt** the Parish Council's **Emergency Plan** (including Land Drainage Maps).

viii To **approve** the Parish Council's **AutoSpeedwatch policy** and to note its **Data Protection Impact Assessment** on the use of Speed Indicator Devices or Cameras.

ix **To consider** arrangements for the **Annual Parish Meeting** including agenda.  
(Reports due to Clerk by 8 April).

x Update (if any) from Cllr Hammond on the Parish Council **Facebook** account.

22/04/9. **External Bodies & Standing Items**

i Updates (if any) from **Malmesbury Area Board, Malmesbury Community Area Transport Group** and **Malmesbury Community Area Footpath Group**.

ii **Updates (if any) on Standing items**

Cemetery (see 22/04/6.3); Communications; Community Room (see 22/04/6.2); Gt Somerford Defibrillator & Book Exchange; Emergency Plan (see 22/04/8.6); School's Liaison; War Memorial; Website.

22/04/10. **Correspondence between meetings (if any) that Councillors have requested be put on the agenda**

22/04/11. **Councillors' Observations and Items for Next Agenda (if any)**

22/04/12. **Dates for Future Meetings @ 7.30 pm - 4 May Annual Parish Meeting in the School Hall; and 18 May Annual Parish Council Meeting in the Community Room.**

[Agenda issue date 30 March 2022](#)