

**MEETING OF GREAT SOMERFORD FREE GARDEN TRUSTEES HELD ON ZOOM ON WEDNESDAY 16th
DECEMBER AT 19.30 HOURS**

PRESENT: Trustees S. Mansfield-Chairman, J. Botterill, D. Butcher, M. Griffiths, H. Lennox, A. Lennox

MINUTES

1.	Apologies for Absence A Gravell, D Butcher, S Binstead (Treasurer, non-Trustee)
2.	Minutes It was proposed that the Minutes of the previous Trustees meeting held on 15 th September 2021 be adopted as a true record. This was approved unanimously; the minutes were then signed by the chairman as a true record.
3.	Finance The Trustees noted the Treasurer's report, and raised no issues. It was noted that Sarah Binstead was resigning as Treasurer and that the Chair would resume this role going forward.
4.	Meeting Location Given that the Community Room is too small to provide the necessary social distancing, it was agreed that future meetings would be held in the Volunteer Inn via Zoom, depending upon the COVID situation.
5.	Maintenance A request for volunteers to help with clearing and removing vegetation from Plot 18 on 19th February. (JB) A tree survey will be organised to assess the species, health and condition of trees in the Jubilee Gardens. (JB) The grass cutting contract will be organised between meetings by email. (JB)
6.	Role of Trustees – including Interim Roles
7.	Car Access Closure of FG tracks to vehicles onsite during Winter/wet months
8.	Free Gardens Working Group: Any updates on Gates quotations and other suitable projects
9.	CIO – Any update
10.	AOB

S. Mansfield.

30/3/2022

