
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 **NOTICE IS HEREBY GIVEN** that a **Parish Council Meeting** will be held on **Wednesday 1 June 2022** in the **Community Room** of Walter Powell School @ **7.30 pm**



Theresa M Chapman
Parish Clerk; 01249 890379; clerk.gspc@gmail.com

Agenda

- 22/06/PQT **Public Questions (Limited to 10 minutes)**
Opportunity for members of the public to address Parish Council on any Council matter before the meeting commences. Every effort will be made to give an accurate response but in some cases further research may be necessary when an answer will be given by the Chair asap.
- 22/06/WCR **Reports from Unitary Councillor and Council Representatives (10 minutes)**
An opportunity to put questions to, and receive information from, Wiltshire Councillor Threlfall (if available) & any Council delegated representatives for other functions who are present.
- 22/06/1. **Apologies for Absence & Declarations of Interest** (LA Model Code of Conduct Order 2007)
- 22/06/2. **Minutes and Matters Arising**
- i To **approve & sign** the Minutes of the Annual Parish Council Meeting and the Parish Council Meeting held 18 May 2022.
 - ii To **note** the status of actions detailed on the **Action Register**.
- 22/06/3. **Community Infrastructure Levy (CIL) Projects**
- i **Projects under active consideration – to receive** any updates.
 - a) Recreation Area / Glebe Field
 - b) Community Gazebo
 - c) Slide for Winkins Lane Play Area
 - d) Wooden planters at entrances to village.
 - ii **Projects in progress – to receive** any updates.
 - a) Installation of Defibrillator for Startley
 - b) Purchase of second Speed Indicator Device.
 - iii **Footpath Project Update**
The stile on GSOM25 has now been installed but one on GSOM08 is yet to be installed.
- 22/06/4. **Planning** *Opportunity for Applicants, Reps, Others to address Council (3 mins per person).*
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
- i **Ratification of Planning Applications considered between meetings – None**

ii **Planning Applications for consideration**

PL/2022/03562 The Old Rectory - T1 T2 T3 Ash trees on verge of Park Lane - Fell due to Ash Die Back.

PL/2022/03572 Coppins - T1 - Section fell Conifer tree to as close to ground level as possible. T2 - Section fell Laurel tree within hedgerow to as close to ground level as possible. G3 - Section fell all Conifer trees along rear boundary which grow amongst Beech/Hornbeam trees to as close to ground level.

PL/2022/03774 Tangles, junction with Dauntsey Rd Southwest - T1 - Scots Pine tree is to be removed to ground level, due to root plate movement on the western section of the tree. Life expectancy is thought to be less than 1 year given likelihood of high winds this coming Autumn/Winter"

PL/2022/03776 Mulberry House - T1 - Leyland Cypress tree to be reduced on every side and top, approximately by one third, back to previous pruning points. T2 - Pencil Conifer to remove this tree as it is pushing over a dwarf stone wall and encroaching on the garden path.

iii **Applications Determined by Wiltshire Council since the last meeting (to note)**

PL/2022/00511 Tangles - Whitebeam (T1) Reduce back to earlier pruning point because of excessive shading and proximity to house Corkscrew Willow (T2) Pollard to previous pollarding point. **No Objection.**

PL/2022/01258 29 Long Acre - Removal of 3 metres in length of 1.2 m high laurel hedge and realignment of picket fence at edge of 2-vehicle car park. Replanting of laurel hedge 1 metre back from present position. **No Objection.**

iv **Planning Applications Received since the issue of the agenda (if any)**

v **Planning Applications Determined by Wilts Cncl since issue of the agenda (if any)**

vi **Housing Developments**

To **receive** any updates re **Broadfield Farm, Somerbrook or the Dauntsey Road** site.

vii **Neighbourhood Planning**

To **receive** any update on the Neighbourhood Plan village survey.

22/06/5. **Finance**

i **Monthly Finance Report**

To **ratify** and **approve** the Finance Report detailing transactions since the last meeting and to **note** the bank balances as at 25 May 2022.

ii To **receive** and **approve** Nick Frost's **Internal Audit Report** 2021/22; to **agree** the response to matters raised.

iii To **appoint** Sarah Binstead as the Internal Auditor for the year ending 31 March 2023.

iv To **receive and note** the **Annual Internal Audit Report** 2021/22 for website publication.

v To **receive** the Annual Governance and Accountability decision tree guidance for 2021/22.

- vi To **receive** the Annual Governance and Accountability return for 2021/22 **section 1, Annual Governance Statement** and to **determine** the Council's responses to the Internal Control statements and the rationale for answers; to **complete & approve** section 1 and to **authorise** the Chair and Clerk to sign same.
- vii To **receive** the Annual Governance and Accountability return for 2021/22, **section 2, Accounting Statements** 2021/22, as certified & signed by the Responsible Financial Officer; to **approve** section 2 & **authorise** the Chair to sign same.
- viii To **approve** and sign the supporting statements for the external auditors (Bank reconciliation; Explanation of Variances).
- ix To **approve** and sign the supporting statements for website publication under the Transparency Code (Expenditure >£100; Fixed Asset Schedule).
- x To **approve** and sign the CIL report to Wiltshire Council and **note** the requirement for publication on the Parish Council website.
- xi To **agree**, and **authorise** the Chair to sign, the **publication period for the exercise of electors' rights** (30 consecutive days including the first ten working days of July).

22/06/6. **Parish Council Managed Facilities & Other Groups**

i **Play Park, Winkins Lane**

To **receive** any updates re purchase of bark & the price of a key coded box for table tennis bats etc.

To **note** results of the 21 May Parish Council inspection. 3 x Equipment items were deemed to require maintenance:

- The slide (awaiting replacement). Ref agenda item **22/06/3.1c**.
- Wood climbing frame (climbing grips loose and require tightening).
- Metal climbing frame (requires painting to prevent rust forming).

ii **Community Room**

To **receive** any updates re cleaning/caretaking and access to the alarm system.

iii **Environment & Sustainability Working Group**

To **receive** any updates from Cllr Botterill.

22/06/7. **Highway & Footpath Matters incl Speed Indicator Device**

i **Matters for Wiltshire Council, for Parish action or for Parish Stewards**

Ash trees on Hollow Street
 Overgrown edges to grass verges
 Roadside ditches & Hollow Street culvert
 Gully clearing
 Other issues arising since the last meeting

ii **Speeding – Metro Counts**

To **report** any progress on metro counts to be requested at Honeyacre Farm and in Startley North.

To **advise** the results of the Park Lane metro count once processed by Wiltshire Council.

22/06/8. **Governance**

- i To **receive** an update re the appointment of next Clerk or the engagement of a locum. (Applications closed 31 May).

22/06/9. **External Bodies & Standing Items**

- i Updates (if any) from **Malmesbury Area Board, Malmesbury Community Area Transport Group** and **Malmesbury Community Area Footpath Group**.
- ii **Updates (if any) on Standing items**
Cemetery; Communications; Gt Somerford Defibrillator & Book Exchange; Emergency Plan; School's Liaison; War Memorial; Website.

22/06/10. **Correspondence between meetings (if any) that Councillors have requested be put on the agenda**

22/06/11. **Councillors' Observations and Items for Next Agenda (if any)**

22/06/12. **Dates for Future Meetings @ 7.30 pm – 6 July in the Community Room.**

Agenda issue date 25 May 2022