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# GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

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## Minutes of the Parish Council Meeting 6 July 2022 Community Room@ 7.30 pm

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|----------------------|--|--|---------------------|
| <b>Present</b>       | Cllr J Botterill<br>Cllr M Griffiths (Chair) | Cllr H Lennox (Vice Chair)   |                     |
| <b>In attendance</b> | H Wallace (Clerk)                            | Wilts Cllr E Threlfall<br>Cllrs for co-option<br>T Sturgis<br>J Barker<br>T Harper | 5 members of public |

- 22/07/PQT **Public Questions**  
A member of the public raised that a paragraph in article of June's Signpost regarding use of the Glebe field was inaccurately worded and could cause misunderstanding. Clarification was given that the Parish Council, in response to a public consultation in 2019 where 75 people participated and clearly wanted a space to kick a ball, had considered a section at the far end of the Glebe field as one of a number of options for that purpose. Members of the public present raised concerns about any plans that might take away the space for dog walking. The Parish Council will continue to consider options.
- 22/07/WCR **Reports from Unitary Councillor and Council Representatives**  
Wiltshire Cllr Threlfall reported that there have been some waste collection issues due to staffing levels at Hills as well as a recent strike. After 2 days parishioners can log a collection issue via the Wiltshire APP.  
Wiltshire is the second best county in terms of helping Ukrainian refugees, with 1454 people housed  
Flooding and ditches clearance info has been sent from North Wilts  
There is currently a heritage watch for churches and listed buildings and police are encouraging people to be aware of potential threat to robbery of lead from roof tops.  
Cllr A Lennox wrote a letter regarding speed cameras (to the Police commissioner?) and police and the crime commissioner are conducting a survey.  
No questions raised
- 22/07/0 **New Parish Clerk**  
The Parish Council were informed of the appointment of Ms H Wallace as Clerk
- 22/07/1 **Councillor Resignation and Co-options**  
Cllr T Sturgis - proposed Cllr J Botterill, seconded Cllr M Griffiths  
Cllr J Harper - proposed Cllr M Griffiths, seconded Cllr J Botterill  
Cllr T Barker - proposed Cllr H Lennox, seconded Cllr M Griffiths  
New Councillors have received paperwork as required for the role and will remain after the meeting to sign forms.  
Cllr Campbell tendered his resignation 5 July. This leaves a vacancy on the Parish Council.  
Notices to go up on Friday 8 July **Action: Cllr H Lennox**
- 22/07/2 **Apologies for Absence & Declarations of Interest**  
Apologies were received from Cllr I Vout and Cllr A Lennox  
There were no declarations of interest
- 22/07/3 **Minutes and Matters Arising**

- i The Minutes of the Parish Council Meeting held 1 June 2022 were **approved** and **signed** by the Chair as a true record. Proposed: Cllr J Botterill; seconded Cllr M Griffiths.
- ii **Action Register.**  
The status of actions detailed on the Action Register was **noted**. All of the CIL items under active consideration or in progress are recorded separately as are those relating to Highways and Speeding. Others were not yet due.

22/7/4

## **Community Infrastructure Levy (CIL) Projects**

- i **Projects under active consideration**
  - a) **Recreation Area / Glebe Field**  
No current updates  
**Action: Cllrs A Lennox & Vout**
  - b) **Community Gazebo**  
Not pursuing
  - c) **Slide for Winkins Lane Play Area**  
One quote received – details under negotiation, others will be brought to the next meeting.  
**Action: Cllr Vout/Agenda Sept**
  - d) **Wooden planters at entrances to village**  
Quotes received but with concerns regarding ongoing maintenance.  
**Action: Cllr Botterill/Agenda Sept**
- ii **Projects in progress**
  - a) **Installation of Defibrillator for Startley**  
New defibrillator installed in Startley and registered. Street Champions will be asked to help publicise the location of the defibrillators to ensure that they would be easily found if required. They will also be highlighted at the next First Aid/Defibrillator Information Session which is due to be held on the afternoon of 10th September, kindly hosted by the Volunteer Inn, Great Somerford. This event will be advertised in The Signpost and via Facebook in due course.
  - b) **Purchase of second Speed Indicator Device**
  - c) Purchased, installed and up and running.
  - d)
- iii **Footpath Project Update**  
The stile on GSOM08 (the footpath between Gt Somerford and Startley) is yet to be installed.

22/07/5

## **Planning**

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

- i **Ratification of Planning Applications considered between meetings** – None
- ii **Planning Applications for consideration**
  - PL/2022/04497** The Old Maltings, Park Lane – T1 – Maple tree to be reduced by 1.5 metres all over. **No Objection.**
  - PL/2022/04170** 8 Paddock Close – Single storey rear extension with glass conservatory roof. **No Objection.**
- iii **Applications Determined by Wiltshire Council since the last meeting**
  - PL/2022/01627** Coppins, Hollow St- T1 –Renovation and extension of existing dwelling comprising demolition, replacement and relocation of single storey double garage, 2 storey side extension, single storey rear extension to replace

existing conservatory, installation of pool and associated existing building augmentation. **Approve with conditions**

**PL/2022/03572** Coppins, Hollow St- T1 - Section fell Conifer tree to as close to ground level as possible. T2 - Section fell Laurel tree within hedgerow to as close to ground level as possible. G3 - Section fell all Conifer trees along rear boundary which grow amongst Beech/Hornbeam trees to as close to ground level. **No Objection.**

**PL/2022/03562** The Old Rectory - T1 T2 T3 Ash trees on verge of Park Lane - Fell due to Ash Die Back. **No Objection.**

**PL/2022/03774** Tangles, junction with Dauntsey Rd Southwest - T1 - Scots Pine tree is to be removed to ground level, due to root plate movement on the western section of the tree. **No Objection.**

**PL/2022/03776** Mulberry House - T1 - Leyland Cypress tree to be reduced on every side and top, approximately by one third, back to previous pruning points. T2 - Pencil Conifer to remove this tree as it is pushing over a dwarf stone wall and encroaching on the garden path. **No Objection.**

iv **Planning Applications Received since issue of the agenda**

**PL/2022/0526** – The Manor House, proposed new garage. **Refuse pending further information**

v **Planning Applications Determined by Wilts Cncl since issue of the agenda** – None.

vi **Housing Developments**

No updates

vii **Neighbourhood Planning & the Village Survey**

Cllr A Lennox to update at the next meeting.

Road closures from 25 July discussed as not affecting horse trials. Action to publicise the closures.

**Action: Cllr A Lennox**

22/07/6. **Finance**

i **Monthly Finance Report**

- The Finance report was **received**. The Parish Council **ratified & approved** transactions processed since the last meeting (£3377.81 payments, mostly due to the new speed sign, which is covered by CIL monies) as detailed in the appendix to the minutes, (approved as above). The bank balance stood at £93,528.19. CIL funding was discussed and explained as being eligible for capital purchases within the defined period, but not ongoing maintenance/operational costs.

22/07/7. **Parish Council Managed Facilities & Other Groups**

i **Play Park, Winkins Lane**

A key coded box for table tennis bats etc. has been purchased. Cllr Vout's number is on the box to call for the code to open it.

Further to Cllr Campbell's inspection 21 May:

- The slide (awaiting replacement). Ref agenda item **22/07/4.i.c.**
- Wood climbing frame (climbing grips now secured).
- Metal climbing frame (requires painting to prevent rust forming). This will cost £84 for paint, unless there is left over paint available from the previous repainting.

**Action: Cllr J Botterill**

ii **Community Room**

To **receive** any updates re cleaning/caretaking, and access to the alarm system. Cleaning is carried out monthly and checked weekly. The school are waiting for a fire alarm report which they will share with the PC in relation to the arrangements for the Community Room. A list of repairs is being compiled.

**Action: Cllr J Botterill**

iii **Environment & Sustainability Working Group**

Some wildflower seeds have been planted and all grown. Community garden activity every fortnight.

Best Kept Village awards - first round score of 94 out of 100. Many commendations made and no negative comments. A second visit will be made in July.

22/07/8

**Highway & Footpath Matters incl. Speed Indicator Device**

i **Matters for Wiltshire Council, for Parish action or for Parish Stewards**

The Parish Steward has been asked to action overgrown edges to grass verges, cutting back overgrown roadside ditches & the Hollow Street culvert, gully clearing and some pot holes in Hollow Street. Not yet resolved.

Drainage issues at Somerbrook to be raised.

**Action: Cllr Sturgis**

Path between School and Old Police House - overgrown grass can be cleared at a cost of £60. Proposed Cllr M Griffiths, seconded Cllr J Botterill and agreed as part of maintenance budget.

**Action: Cllr H Lennox**

ii **Speeding – Metro Counts**

Speeding – Cllr A Lennox absent but has said new indicator device does seem to be slowing people down.

22/07/9.

**External Bodies & Standing Items**

i Updates (if any) from **Malmesbury Area Board, Malmesbury Community Area Transport Group** and **Malmesbury Community Area Footpath Group**.

Cllr Thelfall - Transport meeting to be held 12 July

ii **Updates on Standing items** (Cemetery; Communications; Gt Somerford Defibrillator & Book Exchange; Emergency Plan; School's Liaison; War Memorial; Website).

Cemetery – one interment into existing grave in early August

Website – currently with Mr S Mansfield, and new clerk will look to commence updates

Emergency Plan - currently being updated

iii

**AOB**

Startley Cemetary hedges need reducing but to do so would exceed the budget. Working party to be arranged to complete the work.

**Action:**

**Cllr H Lennox**

It was discussed if CIL monies could be used to provide further bins for dog poo waste.

Adding bins would increase the waste collection fees beyond budgeted levels by £250 each year. This means that it could potentially be added to next year's budget or there may be an opportunity for local fundraising. To be further considered.

**Action: Cllr Griffiths**

22/06/10.

**Correspondence between meetings that Councillors have requested be put on the agenda**

None

22/06/11.

**Councillors' Observations and Items for Next Agenda – None.**

22/06/12.

**Dates for Future Meetings @ 7.30 pm – 7 September** in the Community Room.

The meeting closed at 8.39 p.m.

Approved Mond O'Hara Chair

Date 7<sup>th</sup> Sept 2022