
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

Minutes of the Parish Council Meeting – Signed by the Chair 5 Oct 2022 Community Room@ 7.30 pm

- Present** Cllr T Barker Cllr A Lennox Cllr T Sturgis
Cllr M Griffiths (Chair) Cllr H Lennox (Vice Chair) Cllr I Vout
Cllr J Harper Cllr F Miles
- In attendance** H Wallace (Clerk)
- 22/10/PQT **Public Questions**
There were no members of the public present
- 22/10/WCR **Reports from Unitary Councillor and Council Representatives**
Wiltshire Cllr Threlfall was not present
- 22/09/1 **Apologies for Absence & Declarations of Interest**
i Apologies were received from Cllr Botterill
There were no declarations of interest
- 22/10/2 **Minutes and Matters Arising**
- i The Minutes of the Parish Council Meeting held 7 September 2022 were **approved** and **signed** by the Chair as a true record. Proposed: Cllr A Lennox; seconded Cllr Griffiths
- ii **Action Register.**
The status of actions detailed on the Action Register was **noted**. All of the CIL items under active consideration or in progress are recorded separately as are those relating to Highways and Speeding. No items in red so actions were discussed during the meeting.
- 22/10/3 **Community Infrastructure Levy (CIL) Projects**
- i **Projects under active consideration**
- a) Recreation Area**
A working group meeting was held and plans refined. A report has been prepared by Mr C Blount and this will be summarised for a piece in the Signpost. The revised plan for the recreation area in the Glebe Field would bring about minimal change in the character and nature of the area. The working group are awaiting a quote for annual maintenance costs for the revised plans.
Third party liability insurance would be required, so need to check with the insurers whether recreational use would imply a change of use for the land. Prepare a short article for the November Signpost. **Actions: Cllr Vout and Cllr A. Lennox**
- b) Slide for Winkins Lane Play Area**
Three quotes are back (£8,300, 9,600 and £10,500) but there are differences between the quotes. It was discussed that the Redlynch quote whilst the least expensive, was not as well itemised which meant that there could possibly be hidden costs. The group discussed that while purchasing a slide would be expensive, there were issues with the current slide which is also old. It is considered an appropriate use of CIL funds because the play park is seen as

a high value asset and a slide has been requested by parishioners. Check on quality versus costs and recommend a slide for council approval next time. **Action: Cllr Vout**

c) Wooden planters at entrances to village

Seven areas have been considered for planters (to accompany speed sign posts at the entrances to the parish) but they would all require being different sizes and some would be difficult to access for planting and maintaining. Alternatively, spring flowers could be planted using regular reserves. The council decided to abandon the purchase of planters as a viable use of CIL monies.

d) Extra dog waste bins

Locations for three new bins were decided; 1. the entrance to the show-ground on the right hand side of the gate, 2. at the entrance to Brook field/the Banks near the stainless steel gate 3. at the bridleway in Startley.

Talk to the waste company to agree locations for installing. Bring quotes for the bins and for the ongoing waste removal for council approval next time. **Action: Cllr Griffiths** Talk to the owner of the land adjacent to the Showground **Action: Cllr Sturgis**

ii **Projects in progress**

Speed Indicator Device

No update this time

A new post to be put up by hedge and check with nearby home owner as a courtesy –

Action: Cllr A Lennox

iii **Footpath Project Update**

The stile that has not yet been put in is at a location where there is a one brand new style with dog paddle, and then two other serviceable stiles at the end of the field. It was discussed that it would be useful to establish and signpost the correct route. **Action: Cllr Barker**

Cllr Harper has received signage to erect on footpath GSOM6

22/10/04

Planning

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

i **Ratification of Planning Applications considered between meetings** – None

ii **Planning Applications for consideration**

PL/2022/07096 2 Paddock Close, Great Somerford - Trees in conservation area. Remove diseased mature Maple tree as diseased and dying. - No objection.

PL/2022/07260 6 Frog Lane, Great Somerford - Trees in conservation area. 2 Silver Birch trees - raise crown and thin branches. Apple tree - take down and remove. Various fruit trees - thin branches. - No objection

iii **Applications Determined by Wiltshire Council since the last meeting**

PL/2021/08972 Startley Hill Nurseries - Full planning - change nursery site to agricultural building to house beef cattle. - Approved with conditions.

PL/2022/05972 Mulberry House, Frog Lane, Great Somerford - Trees in conservation area. T1 Mulberry tree - reduce by one third. - No objection.

iv **Planning Applications Received since issue of the agenda** - None

PL/2022/07293 - Land near Hollow Street, Great Somerford - Erection of a cattle housing building. The group discussed some concerns and would like more time to consider so will ask Wiltshire Council for a slight delay in the consultation time-frame until after the next Parish Council meeting on 2 November. **Action: Clerk/ Cllr H Lennox**

v **Planning Applications Determined by Wilts Cncl since issue of the agenda** – None.

vi **Housing Developments**

There was a suspected break-in on the Dauntsey Road site and the site manager has increased security as a result. A preliminary certificate has been issued regarding road drainage but it won't be signed off until there has been a full twelve months to monitor flooding.

vii **Neighbourhood Planning & the Village Survey**

Cllr Sturgis has spoken with Wiltshire Head of Planning and summarised that the council have been building houses at a comparatively high rate but there is pressure on the five year land supply plan and Great Somerford is at risk of developers. Meanwhile, not all social and affordable housing at Broadfield farm has been filled, mostly due to drainage issues. The existing Neighbourhood plan should be reviewed to check that it is still valid and it was proposed that a survey should be completed by the end of the first quarter of 2023. A working party will be formed to carry out this work. The first step is to find out what planning inspectors require from a Neighbourhood Plan. **Action: Cllr Sturgis**

22/10/5. **Finance**

i **Monthly Finance Report** The Finance report was **received**. The Parish Council **ratified & approved** transactions processed since the last meeting (£795 payments, £7,290 receipts. The bank balance stood at £92,950.83. The bank statement as reconciled to the accounts was signed by Cllr Harper.

ii **Free Gardens**

A CIO has successfully been established and the land is held in Trust

iii **Audit**

The parish council noted the completion of the audit process and that the certificate was posted on the council website on 27 September 2022. A copy will be posted in the village noticeboards. **Action: Cllr H Lennox**

iv **Clerk Hours**

The Council discussed that it was agreed to raise the clerk's contracted hours to 20 per month and that this cost could be met within budget within the financial year-Issue revised employment contract. **Action: Cllr Griffiths**

22/10/6. **Parish Council Managed Facilities & Other Groups**

i **Play Park, Winkins Lane**

The ROSPA inspection was due to take place in September but the report has not yet been received.

ii **Community Room**

To **receive** any updates re cleaning/caretaking, and access to the alarm system. None this time. The council agreed that there was no urgency to replace the third light in the room as it was well-lit.

iii **Environment & Sustainability Working Group**

No update this time

22/10/7 **Highway & Footpath Matters incl. Speed Indicator Device**

As above at 22/10/3

i **Matters for Wiltshire Council, for Parish action or for Parish Stewards**

Manor park tree fall has been raised and a bin requested. The issue has been put to the Parish Steward.

22/10/8. **External Bodies & Standing Items**

i Updates (if any) from **Malmesbury Area Board, Malmesbury Community Area**

Transport Group and Malmesbury Community Area Footpath Group.

Malmesbury Area Board asked for councils to include an Agenda item regarding the Cost of Living Crisis. Cllr Botterill had circulated a memo to councillors and information has been sent to Street Champions to provide information on warm spaces and support on offer such as referral to the Food Bank and donated logs to those in the village over 65 or who are reported by the Street Champions to be in need. The Parish Church is running free coffee mornings and intending to keep the church open and warm for visits.

- ii **Updates on Standing items** (Cemetery; Communications; Gt Somerford Defibrillator & Book Exchange; Emergency Plan; School's Liaison; War Memorial; Website).
No news except to report that the defibrillator training went well, with around 25 attendees.

- iii **AOB**

Cllrs Botterill and Griffiths are meeting with the Head of the school and DBAT about a possible CIL project to add security doors in the corridor and back of hall to make the school hall available to the community for things like coffee mornings or work-out classes. They will report back.

War memorial maintenance is now being done and a wreath ordered for November remembrance.

The parish council agreed to the request from the Church for a grant of £300, which is within the budgeted sum for community grants. Proposed Cllr A Lennox, Seconded Cllr Harper. **Action: Clerk**

The council discussed that there is an area near Winkins Lane where concerns have been raised about children riding their bikes on a blind corner. This will be raised with Greensquare to action. In addition, the school will be asked to do another talk on bike safety. **Action: Cllr Miles and Cllr 1Griffiths respectively.**

22/10/9 **Correspondence between meetings that Councillors have requested be put on the agenda**

22/10/10 **Councillors' Observations and Items for Next Agenda** – None.

22/10/11 **Dates for Future Meetings @ 7.30 pm – 2 November** in the Community Room.

The meeting closed at 9.16 p.m.



Approved:

Date: 2 Nov 2022

