
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

Minutes of the Parish Council Meeting – Signed by the Chair 7 Sept 2022 Community Room@ 7.30 pm

Present Cllr T Barker Cllr A Lennox
Cllr J Botterill Cllr H Lennox (Vice Chair)
Cllr M Griffiths (Chair) Cllr T Sturgis
Cllr J Harper

In attendance H Wallace (Clerk) Wilts Cllr E Threlfall 3 members of public
Cllrs for co-option
Ms F Miles

22/09/PQT **Public Questions**

A member of the public raised concerns about the parish council's consideration of the far end of the Glebe field for ball playing. The concerns particularly arose from wording that had been in the June Signpost. The member of the public also highlighted the Glebe field's conservation status.

A meeting has been scheduled by the Recreation Area working group and proposals clarification to be presented at the October meeting and publicised – **Action: Cllrs A Lennox and Cllr Vout**

The school to be re-approached – **Action: Cllr Botterill**

22/09/WCR **Reports from Unitary Councillor and Council Representatives**

Wiltshire Cllr Threlfall reported that areas in Wiltshire are attempting to create more community support in public spaces. Examples were given of Malmesbury creating a lounge in the Library and Brinkworth holding regular lunch clubs. Information about what is available locally could be publicised by Street Champions. The Area Board can provide small grants to help with community projects.

Share information regarding community activities in Wiltshire, to be passed to Street Champions for promotion in the parish – **Action: Cllr Trelfell, Cllr Griffiths**

Consider a community option that may be supported by an Area Board grant – **Action: Cllr A Lennox**

Cllr Trelfell mentioned a couple of Highways points including that the area outside Broadfield had been made good; verge flattened, gully deepened and area tidied. The work outside the new homes on Dauntsey Road continues and won't be signed off until efficiency of drains has been sufficiently proven by rainfall. Write to appropriate parties regarding making good the road and drainage in the area – **Action: Cllr Trelfell, Cllr Sturgis**

It was discussed that Neighbourhood plans are still valid after 2 years but it depends on planning officers or inspectors as to how much weight is given to the plan when making development decisions. Look to get the existing GSPC Neighbourhood Plan ratified as still valid – **Action: Cllr Trelfell with information provided by Cllr Sturgis**

No questions raised

22/09/0 **Councillor Resignation and Co-options**

Cllr Miles co-opted and assigned duties, proposed by Cllr Griffiths, seconded Cllr Sturgis and



- 22/09/1 approved. There are now no Councillor vacancies.
Apologies for Absence & Declarations of Interest
- i Apologies were received from Cllr Vout
There were no declarations of interest
 - ii All Cllr roles and responsibilities were assigned and the information will be posted on the Parish website
Emergency plan to be shared with Cllr Sturgis – **Action Cllr H Lennox**
- 22/09/2 **Minutes and Matters Arising**
- i The Minutes of the Parish Council Meeting held 7 July 2022 were **approved** and **signed** by the Chair as a true record. Proposed: Cllr Harper; seconded Cllr Barker
 - ii **Action Register.**
The status of actions detailed on the Action Register was **noted**. All of the CIL items under active consideration or in progress are recorded separately as are those relating to Highways and Speeding. No items in red so actions were discussed during the meeting.
- 22/9/3 **Community Infrastructure Levy (CIL) Projects**
- i **Projects under active consideration**
 - a) **Recreation Area**
As above 22/09/PQT
 - b) **Slide for Winkins Lane Play Area**
Two quotes received, one company had visited and their quote subsequently went up. The parish council will review three quotes once all suppliers have visited the site.
Action: Cllr Vout/Agenda Oct
 - c) **Wooden planters at entrances to village**
Review maintenance options for the plants as well as for the boxes
Action: Cllrs Botterill and Barker/Agenda Oct
 - d) **Extra dog poo bins**
Quotes received but seeking less expensive options. (Quotes for emptying also received). Locations to be decided – **Action: Cllr Griffiths**
Work to be done to improve pick up in the Parish – signs, notices in the Signpost and Facebook to be created. Dogs Trust may have suitable materials to help with the campaign.
Action: Cllr Barker
 - ii **Projects in progress**
 - a) a) **Speed Indicator Device**
 - b) This has shown a marked decrease in speeding. Another device has been requested. It was discussed that strategically placed posts could be used to rotate speeding devices for long-term effectiveness.
 - c) Contact Wiltshire Highways with a map indicating proposed locations for the posts – **Action Cllr A Lennox**
 - d)
 - iii **Footpath Project Update**
The stile on GSOM08 (the footpath between Gt Somerford and Startley) is yet to be installed Chase up installation – **Action: Cllr Barker**
At the new stile GSOM06 some people walking across can get a bit lost. Cllr Trefel has some spare signs which could be used. Liaise with Cllr Trefel and put up signage – **Action: Cllr Harper.**
- 22/09/04 **Planning**
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
- i **Ratification of Planning Applications considered between meetings** – None

- ii **Planning Applications for consideration**
 Planning has been quiet this month with no comments made on open planning applications.
 PL/2022/05972 - Mulberry House, Frog Lane
 Notification of proposed works to trees in a conservation area

 PL/2022/06592 - Church Farm Cottage, Park Lane
 Notification of proposed works to trees in a conservation area
- iii **Applications Determined by Wiltshire Council since the last meeting**

 PL/2022/05482, Broadfield Farm, Fell 2 Ash Trees – No Objection

 PL/2022/04170, 8 Paddock Close, Single storey extension – Approve with conditions

 PL/2022/04497, The Old Maltings, Work on Trees – No Objection
- iv **Planning Applications Received since issue of the agenda - None**
- v **Planning Applications Determined by Wilts Cncl since issue of the agenda – None.**
- vi **Housing Developments**
 Dauntesey road site on track to be completed Feb 2023.

 Uptake on housing developments has been slow. The area is waiting on Wessex Water on some of these developments requiring remedial work to water meters at the front.
- vii **Neighbourhood Planning & the Village Survey**
 Comments as above 22/09/WCR

22/09/5. **Finance**

- i **Monthly Finance Report**
 - The Finance report was **received**. The Parish Council **ratified & approved** transactions processed since the last meeting (£893 payments, £8 receipts), as detailed in the appendix to the minutes, (approved as above). The bank balance stood at £93,524.83.
 - Access to be arranged for Cllr Harper for Lloyds bank account – Action: Cllr Griffiths and Cllr Harper
 - Ben Robert’s payment noted as ‘reduce cemetery hedge’ has been corrected in the accounts for work on the school path hedge
- ii **To receive an update on the budget**
 It was discussed that it would be helpful to put the funds that had been set aside for speed studies back into general reserves as it was not likely this would be done in the financial year and other items may requires the funds sooner. Proposed Cllr A Lennox, Seconded Cllr Harper and approved.
 Amend budget accordingly – **Action Clerk**

22/09/6. **Parish Council Managed Facilities & Other Groups**

- i **Play Park, Winkins Lane**

 ROSPA inspection due to take place in September

 Further to Cllr Campbell’s inspection 21 May:
 - The slide (awaiting replacement). Ref agenda item **22/09/3.i.b).**
 - Metal climbing frame (requires painting to prevent rust forming). This will cost £84 for paint as there is no left over paint available.

Action: Cllr Vout

- ii **Community Room**
To **receive** any updates re cleaning/caretaking, and access to the alarm system.
The community room is being cleaned on a monthly/ad-hoc basis which is working OK with the level of lettings we have at the moment. Awaiting the report from DBAT regarding the fire alarm.

- iii **Environment & Sustainability Working Group**
Cllr Barker is joining the environment and sustainability working group.

Best Kept Village awards - first round score of 94/100 and second score 81/100 with good comments on litter, the Free Gardens. Notice boards could be improved and costs for new boards at strategic locations to be looked into – **Action: Cllr Botterill and Cllr Barker**

22/09/7 **Highway & Footpath Matters incl. Speed Indicator Device**
Discussed at 22/09/03 i and ii.

- i **Matters for Wiltshire Council, for Parish action or for Parish Stewards**

No update from the Parish Steward. Grafetti has been cleaned off the bins.
The protocol for raising items for the Parish Steward was discussed as sending an email to the Chair, Cllr Vout or Clerk of GSPC. People can also raise items online or via MyWilts App
[MyWilts online reporting - Wiltshire Council](#)

22/09/8. The path between School and Old Police House has been cleared.
External Bodies & Standing Items

- i Updates (if any) from **Malmesbury Area Board, Malmesbury Community Area Transport Group** and **Malmesbury Community Area Footpath Group**.
None

- ii **Updates on Standing items** (Cemetery; Communications; Gt Somerford Defibrillator & Book Exchange; Emergency Plan; School's Liaison; War Memorial; Website).
Cemetery – the very dry weather has caused grave stones to fall in on themselves and holes and cracks have appeared in the ground, especially around grave sites. The first thing to be done is to put up signs asking visitors to be careful – **Action: Cllr H Lennox**
Website – Cllr F Miles may be able to assist with website updates
Defibrillator – training is being held at the Volunteer Inn, 2pm on Saturday 10 September.

- iii **AOB**
None

22/09/9 **Correspondence between meetings that Councillors have requested be put on the agenda**
None

22/09/10 **Councillors' Observations and Items for Next Agenda** – None.

22/09/11 **Dates for Future Meetings @ 7.30 pm – 5 October** n the Community Room.

The meeting closed at 8.58 p.m.

 **Approved:**

Date: 5 Oct 2022

