

GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

Minutes of the Parish Council Meeting - DRAFT 2 Nov 2022 Community Room@ 7.30 pm

Present Cllr T Barker Cllr A Lennox Cllr T Sturgis
Cllr M Griffiths (Chair) Cllr H Lennox (Vice Chair) Cllr I Vout
Cllr J Harper (8.10pm)

In attendance
22/11/PQT H Wallace (Clerk)

Public Questions

There were four members of the public present.

The project to investigate taking a lease of the Glebe Field, which belongs to the Diocese of Bristol, in order to create a recreation area in part of the field, was discussed. A member of the public asked for clarification on a previous description of minimal change to the site and it was clarified that the principal purpose of any change was to provide a place to kick a ball; something that had been requested by multiple parties in a prior consultation. It was noted that letters of objection and verbal concerns had been raised about changes to the Glebe Field and the Parish Council agreed to summarise all feedback, once all the necessary information had been received and reviewed.

22/11/WCR

Reports from Unitary Councillor and Council Representatives

Wiltshire Cllr Threlfall was not present

22/11/1

Apologies for Absence & Declarations of Interest

i

Apologies were received from Cllr Miles and it was noted that Cllr Harper would be late

There were no declarations of interest

22/11/2

Minutes and Matters Arising

- i The Minutes of the Parish Council Meeting held 5 Oct 2022 were **approved** and **signed** by the Chair as a true record. Proposed: Cllr A Lennox; seconded Cllr Barker
- ii **Action Register.**
The status of actions detailed on the Action Register was **noted**. All of the CIL items under active consideration or in progress are recorded separately as are those relating to Highways and Speeding. No items in red so actions were discussed during the meeting.

22/11/3

Community Infrastructure Levy (CIL) Projects

i Projects under active consideration

a) Recreation Area

Discussed at 22/11/PQT

b) Slide for Winkins Lane Play Area

Revised quotes received for the purchase and installation of a replacement embankment slide and the installation of wooden steps on the mound in the Winkins Lane playground: Wicksteed £12,500, Playdale £12,500, Redlynch £10,500 (ex VAT). Wicksteed was recommended as having a more suitable slide for smaller children, a safety bar at the top and safer matting protection. Proposed IV, Seconded MG and unanimously agreed. IV will now go ahead and order from Wicksteed - **Action: Cllr Vout**

c) Extra dog waste bins

Quotes have been received for three new bins to be located at the Gt Somerford Show Ground, Hollow St/Shiptons Lane junction and near the Startley bus stop. Idverde has been selected. 100L



free standing is the largest that Iverde will empty. It will be £3.50 per bin per emptying (usually done weekly), (ie. an estimated cost of £546 per year for emptying) and £1,224 (ex VAT) to buy and install the three bins. The cost of purchase will be met by CIL monies and emptying from the annual budget. Proposed Cllr Griffiths, Seconded Cllr Sturgis and unanimously agreed. Arrange for purchase and install - **Action: Cllr Griffiths**
Mark locations - **Action: Cllr Sturgis, Cllr Barker**

d) Improvement to school hall to enable community use

The school has applied for CIL monies for the purposes of improving and securing the hall so that it could be made available for hire by the community out of school hours. This project is in very early stages of discussion. An on-site meeting will be arranged at the school to discuss with the Diocese of Bristol Academy Trust (DBAT) - **Action: Cllr Griffiths, Cllr Botterill, Cllr Sturgis, Cllr Vout and Cllr H Lennox**

ii Projects in progress

a) Speed Indicator Device

Cllr A Lennox confirmed he had received forms for submitting an application to CATG for erection of additional SID points. Cllr Sturgis noted that CATG approval is only required for funding applications, whereas CIL funding would support the work. Cllr A Lennox to revert to the Highways team on this point. Cllr A Lennox confirmed that if Highways approved the additional posts, a further application for CIL funded SID's would be submitted. - **Action: Cllr A Lennox**

It was discussed that GSPC will need to decide whether or not to save money in next year's budget on the Speed Camera as Wiltshire Police are not currently actioning data. It was agreed to contact Action Speed Watch and the local MP in the first instance. - **Action: Cllr A Lennox, Cllr T Sturgis**

iii Footpath Project Update

All stiles now installed

iv Actions related to cost of living.

Information has gone out to Street Champions with contact info for various bodies like Heals of Malmesbury, fuel bank, food bank, and the Sturgis family offer of free logs for elderly residents in need, who have either a wood burning stove or open fire. Should anyone require any further information, please contact the Parish Council.

22/11/04

Planning

i Ratification of Planning Applications considered between meetings – None

ii Planning Applications for consideration

PL/2022/07861 23 Winkins Lane. Beech tree reduce by 2 metres, T2 Acer reduce by 3 metres and crown lift, T3 Norway Maple reduce by 3 metres. Decision due 07/11 Recommend: No Objection.

PL/2022/07620 Coppins, Hollow Street. G1 section fell Hawthorn hedge including Laburnum and Privet, T2 fell leaning Apple tree, G3 fell 6 conifers, T4 fell Cherry tree.

Decision due 28/10 Recommended: No recommendation given.

PL/2022/07894 46, Dauntsey Road. Erect single storey rear extension and associated works.

Decision due 21/11 Recommend: Site visit and discuss due impact on neighbours and available space. - **Action: Cllr H Lennox, Cllr Sturgis**

PL/2022/08011 The Hawthorns, Startley. Erect single storey red brick garage.

Decision due 24/11. Recommend: Site visit to confirm details of application, impact on neighbours/existing tree. - **Action: Cllr H Lennox, Cllr Sturgis**

PL/2022/07293 - Land near Hollow Street, Great Somerford - Erection of a cattle housing building. The group discussed some concerns and will submit an objection on the basis of lack of information and conflicts within the applicant's statements. - **Action Cllr H Lennox**

iii Applications Determined by Wiltshire Council since the last meeting

MLL

~~PL/2022/04170 8 Paddock Close Single storey rear extension.~~

Decision: Approve with conditions.

iv **Planning Applications Received since issue of the agenda - None**

v **Planning Applications Determined by Wilts Cncl since issue of the agenda – None.**

vi **Housing Developments**

Clr Sturgis reported that he has been attempting to communicate with developers about occupancy of affordable housing.

vii **Neighbourhood Planning & the Village Survey**

Clr Sturgis circulated a note regarding an appointment made with Mike Kilminster, Wiltshire Council Head of Neighbourhood Planning. Clr Lennox confirmed that he too would plan to meet with Mr Kilminster. It was clarified that the survey mentioned in the Signpost would be to ask parishioners what was important to them for inclusion in the next neighbourhood plan.

22/11/5.

Finance

i **Monthly Finance Report**

ii **Budget**

The draft budget for 2023-24 has been shared with councillors. The precept is being looked into in comparison with other similar parishes and the rate of inflation, even with no increase on a household basis, the total will go up due to more households in the parish following the latest housing development in Dauntsey Road. The CIL monies will be shown in such a way as to not distort the operating budget. The principal will be to aim for a modest surplus, with reserves purposes to be discussed and agreed. Budget revisions to be brought to the next meeting - **Action:**

Clr Harper

Reserves policy to be shared – **Action: Clerk**

A note was made that for any donations from GSPCsought by local organisations, the purpose should indicate the benefit to the community.

Grass cutting costs may increase due to the increase in fuel costs, but the frequency of works may be reduced by the GSPC. To discuss with contractor – **Action Cllr Botterill**

iii

Clerk Training

The parish council approved for the Clerk to complete ILCA training at a cost of £144 to be paid via expenses. **Action: Clerk**

22/11/6.

Parish Council Managed Facilities & Other Groups

i **Play Park, Winkins Lane**

Clr Vout will go back to ROSPA and repeat the written confirmation from Playdale that guarantees the zip wire and its maintenance. More chippings will be obtained and Wicksteed will be contacted about the spare parts required to maintain the swings – **Action Cllr Vout**

ii **Community Room**

To **receive** any updates re: cleaning/caretaking, and access to the alarm system.

Discussions are underway with the school about responsibilities of each party for maintenance of the Community Room. It was agreed that a placeholder would be put in the budget for possible caretaker expenses. - **Action: Cllr Harper** A light will need to be replaced imminently. Cllr Botterill agreed to contact a local electrician – **Action: Cllr Botterill**

iii **Environment & Sustainability Working Group**

No update this time

22/11/7

Highway & Footpath Matters incl. Speed Indicator Device

As above at 22/11/3

i **Matters for Wiltshire Council, for Parish action or for Parish Stewards**

None

22/11/8.

External Bodies & Standing Items

i Updates (if any) from **Malmesbury Area Board, Malmesbury Community Area Transport**

Group and Malmesbury Community Area Footpath Group.
None

ii **Updates on Standing items** (Startley Cemetery; Communications; Gt Somerford and Startley Defibrillators, Book Exchange; Emergency Plan; School's Liaison; War Memorial; Website). Cemetery - The grounds have improved with the rain. Hedges need trimming – **Action: Cllr H Lennox**

Communications – Stephen Mansfield happy to maintain website
Memorial – Remembrance Sunday will be on 13th November, and GSPC poppy wreath has been delivered. The Cllrs discussed a donation in recognition of the volunteers who maintain the war memorial. **Action: Cllr A Lennox**

iii **AOB**
None

22/11/9 **Correspondence between meetings that Councillors have requested be put on the agenda**

22/11/10 **Councillors' Observations and Items for Next Agenda** – None.

22/11/11 **Dates for Future Meetings @ 7.30 pm – 11 January** in the Community Room.

The meeting closed at 9.09 p.m.

Approved M. And O'H'K Chair Date 11/1/23