**Great Somerford Parish Council**

**Community Room**

**Booking Secretary Mr David Todd**

**11 Broadfield Farm, Great Somerford, Chippenham, Wiltshire, SN15 5EL**

**(m) 07977074532 (e) DavidTodd.GSPC@outlook.com**

**Booking Application Form - For Non-profit groups only**

**Name of Hirer** / Responsible Person ………………………………………………(must be over 18)

**Name of organisation/club** (if appropriate) ……………………………………………………………

**Address of Responsible person** .……………………………………………………

...................................................................................................................................

...................................................................................................................................

.**Post Code** .............……………………

**Tel No**  …………………………………………..**Email** ……………………………………..

**Date/Dates Required**……………………… **Time from** ………………to……………………..

**Purpose of Hire** ……………………………………………………………………………………………

**Use of Kitchen N/A**

**Note:** No items to be removed from the Kitchen without prior permission.

**Use of Tables/Chairs Yes/No**........................................

**Hire Charge** Minimum charge £4 for up to 2 hours. Additional charge of £2 per hour & part hour - Payment to be made on booking -

Amount Paid....................................

**Notes:-**

Bank transfer to be made to: Parish Council of Somerford Magna, sort code 30-91-99, account 02483453.

All booking agreements are subject to receipt of this booking form

*Tear off.---------------------------------------------------------------------------------------------------------------------------------------------------------*

Confirmation of Booking

Community Room booked for ..............................................................

On (dates)....................................................Amount Paid................................

Signed............................................................Mr Dave Todd - Booking Secretary