
GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

Local Government Act 1972

Parish Councillors are summoned to a meeting of the Parish Council to be held on Wednesday 7 June 2023 in the Community Room, Somerfords Walter Powell School @ 7.30 pm following the **Annual Parish Council Meeting**.
Clerk: Helen Wallace clerk.gspc@gmail.com

H Wallace

AGENDA

- PQT Public question time (limited to 10 minutes)
- WCR Reports from Wiltshire Council and any items for consideration from local groups
1. Intro
- a) Apologies for absence
 - b) Declarations of interest
2. Minutes
- a) To approve and sign the Minutes of the Parish Council meeting held 3 May 2023
3. Finance
- a) To ratify and approve the Finance Report detailing transactions since the last meeting and reconciliation of the Treasurer account to 31 May 2023
 - b) To discuss transfer of funds into a higher interest savings account
 - c) To **receive** and **approve** Sarah Binstead's **Internal Audit Report 2022/23**; to **agree** the response to matters raised.
 - d) To **receive and note** the **Annual Internal Audit Report 2022/23** for website publication.
 - e) To **receive** the Annual Governance and Accountability decision tree guidance for 2022/23.
 - f) To **receive** the Annual Governance and Accountability return for 2022/23 **section 1, Annual Governance Statement** and to **determine** the Council's responses to the Internal Control statements and the rationale for answers; to **complete & approve** section 1 and to **authorise** the Chair and Clerk to sign same.
 - g) To **receive** the Annual Governance and Accountability return for 2022/23, **section 2, Accounting Statements 2022/23**, as certified & signed by the Responsible Financial Officer; to **approve** section 2 & **authorise** the Chair to sign same.
 - h) To **approve** and sign the supporting statements for the external auditors (Bank Reconciliation; Explanation of Variances).
 - i) To **approve** and sign the supporting statements for website publication under the Transparency Code (Expenditure >£250; Fixed Asset Schedule).
 - j) To **approve** and sign the CIL report to Wiltshire Council and **note** the requirement for publication on the Parish Council website.
 - k) To **agree**, and **authorise** the Chair to sign, the **publication period for the exercise of electors' rights** (30 consecutive days including the first ten working days of July).
4. Policies
- a) To **approve** and **re-adopt** the Code of Conduct
 - b) To **approve** and **re-adopt** Parish Council Policies as follows:
Equal Opportunities, Freedom of Information, PIE policy, Reserves policy, Risk register, Standing Orders, Privacy notice
5. Planning
- Only if there are planning applications of particular note will they be discussed at this meeting.
6. Notice
- Dates for Future Parish Council Meeting @ 7.30 pm – 5 July in the Community Room.